



**Governance Board Agenda**

**8 January 2024, 3.30 – 5pm (Teams)**

	<b>Time</b>	<b>Item</b>	<b>Presenting</b>
1.	3.30 – 3.35	<b>Welcome and Introduction (5 mins)</b> <ul style="list-style-type: none"> <li>• Governance Board Purpose</li> <li>• <i>Guest – Tony Dyer, Chair of Overview and Scrutiny Management Board (OSMB)</i></li> </ul>	Mayor Marvin Rees - Chair
2.	3.35 – 3.40pm	<b>Notes and Actions from previous meeting (5 mins)</b> <i>Attached</i>	Karen Blong – Operations and Stakeholder Engagement Manager
3.	3.40 – 3.55pm	<b>City Office – funding and resource (15 mins)</b>	Nina Skubala – Head of City Office
4.	3.55 – 4.10pm	<b>Governance Board Terms of Reference (15 mins), Membership and Declaration of Interest form</b> <i>Attached</i> <ol style="list-style-type: none"> <li>a) Appendix A – ToR <ul style="list-style-type: none"> <li>• Review and Agree</li> </ul> </li> <li>b) Appendix B – Membership</li> <li>c) Appendix C – Declaration of Interest form <ul style="list-style-type: none"> <li>• Review and Agree</li> </ul> </li> <li>d) Appendix D - Proposed Performance Matrix <ul style="list-style-type: none"> <li>• Review and Agree</li> </ul> </li> </ol>	Karen Blong
5.	4.10 – 4.30pm	<b>Thematic Boards (20 mins)</b> <ul style="list-style-type: none"> <li>• Performance and impact report</li> </ul> Boards: <ul style="list-style-type: none"> <li>• Environment Board</li> <li>• Economy and Skills Board</li> <li>• Health and Wellbeing Board</li> <li>• Homes and Communities Board</li> <li>• Children and Young Peoples Board</li> <li>• Transport Board</li> <li>• Culture Board</li> </ul>	Nina Skubala – Head of City Office
6.	4.30 – 4.50pm	<b>One City Priorities and Operations (20mins)</b>	Nina Skubala – Head of City Office
7.	4.40- 5pm	<b>Any other Business (10 min)</b> <b>Next meeting 14<sup>th</sup> March 12-2pm</b>	All