

Bristol Transport Board

Date/time	Monday 18 th Sept, 10:00 – 12:00
Location	Turner & Townsend Office, Temple Point Bristol
Co-chairs	Cllr Don Alexander, Cabinet Member; Melanie Watson, Transport Focus
Attendees (members)	David Redgewell, Bus Users and Bristol Disability Equality Forum Trustee; Belinda Nicholls, Bristol Community Transport; Christina Stokes, BOPF; Susan Carter, Bristol Walking Alliance; Gordon Richardson, Bristol's Disability Equality Commission; Katy Taylor, Bristol Women's Commission; Randall Rickabaugh, Enterprise Holdings; Sean Walsh, Highways England; Zoe Bank Gross, Sustrans; Stewart Cundy, UHBW; Jacob Pryor, Board Support Officer; Francesca Barclay, One City; Mya Parker, Youth Council Representative;
Apologies	Network Rail (vacant position); Neil Havill, Priority Express; Adam Crowther, BCC; Rob Pymm, First Bus; Carrie Chamberlain, H&W Community Partnership; Toby Wells, Bristol Cycling Campaign; Mark Hopwood, GWR; Shevaun Hunt, Unite the Unions;
Observers	Thomas Wright, Turner and Townsend;
Invitees	Ian Pond, Bristol Cycling Campaign; Fran Inman, Bristol BID; Helen Wigginton, BCC; Darron Hamilton, BCC; Richard Middleton, GWR;
ITEM	
1) Welcome from host (Thomas Wright, Turner and Townsend)	
Turner and Townsend welcomed the board to their offices	
2) Welcome from Co-Chairs (Melanie Watson, Transport Focus)	
Ask to the board that they use the board to consider the actions to take as a collective as well as individual contributions which can be made to support the delivery of One City goals.	
3) Update from City Office (Nina Skubala, City Office)	
Friday 24 th November – City Gathering will take place on Friday 24 th November, and board members should contact the City Office if they have specific agenda items they would like to see covered.	
City Office will shortlist goals, to then be selected at the City Gathering and will inform the priorities they take forward. A survey will go out to partners soon which will aim to capture	

progress being made on goals.

Just transition plan will be shared with board members.

Ask for members to sign up to this declaration, and consider individuals roles in JT.

Local plan going to Full Council 31 Oct – members encouraged to feed in ahead of this.

Action: City Office to share link with members.

4) Update from Board Support Officer (Jacob Pryor, Board Support Officer)

Broadening out Transport objectives have been broadened out into three themes, to support improved input from board. These are:

- Safety and accessibility
- Night-time economy
- Net Zero

5) Update on BCC projects/progress since the last board meeting (Jacob Pryor, Board Support Officer)

Board support officer provided an update on projects that are in train or completed such as CAZ, Portway P&R rail station, and new shared mobility operators.

Action: Board members to help celebrate and promote these projects as they come forward.

6) Update on forthcoming projects and consultations (Helen Wigginton)

An update was provided on a number of projects and consultations by BCC and WECA, such as Cumberland Road bus gate, A4 Bath to Bristol and Concorde Way southern section.

Action: Board members to spread the message of the consultations

7) CAZ update and financial assistance scheme (Helen Wigginton)

Caz financial support for those with non-compliant vehicle for businesses and individuals
CAZ Mobility credits – support behaviour change

[Travel Offers application form Survey \(surveymonkey.co.uk\)](https://www.surveymonkey.co.uk)

Action: Board members to spread the message for the active travel offers available to employees (mobility credits)

8) Recap of BCC Business and Community Offers (MC & DH)

DH provided an overview of a number of BCC offers to businesses and the community, to support

active travel.

- Workplace travel audit – provide recommendations to businesses and can have supporting travel plan to incentivise walking etc
- Joinmyjourney – journey sharing scheme (car, walking, cycling). Creating community hubs soon to get more people utilising the platform.
- Travel to work survey – understand how staff travel.
- Electric pool bikes – can be borrowed by businesses – during day and to/from work
- Cargo Bike loan – businesses can borrow 1-3 months. Can access 50% grant
- Yearly Active travel challenge – one with Sustrans in July.
- Love to ride – free for businesses to join
- Fully funded small grants for sustainable travel initiatives up to £250
- 50% match funded grants to improve sustainable travel facilities – up to 25k match funding
- Community grants – 100% funded up to £5k
- Sustainable travel roadshows – staff engagement events, offering travel planning support

Action: Transport Board to share these with their networks and provide some good case studies.

Discussion on the desire of many parents with young children to replace car with e-cargo bike, who would benefit from grant funding, as well as the need to think about the infrastructure that goes alongside e-cargo bikes, to keep them safe from theft.

Action: Members to include this feedback as well as their requirements for cycle hangars to fit larger bikes in survey

Action: Turner & Townsend to share their data on safety and bus stops.

Action: Board Members to sign up to BCC newsletter as they send out info on all our services

Action: Board Members to register their business on Join my journey to expand journey sharing network.

9) Open Floor – opportunity for members to raise any progress being made in their organisation in respect of OC objectives. Examples of best practice, future plans and information sharing between members (All)

Ian Pond - Bristol Cycling campaign

1 day conference taking place on 18th November, focused on mode shift towards active travel, to bring inspiration and best practice from outside the region into the city.

Running sessions with national experts, towards inclusive transition, considering young and BAME perspectives on active travel.

Tickets available for purchase on Eventbrite.

Sean Walsh – Highways England

M32 update – Eastville viaduct renewal scheme (15 structures) – scheme is upwards of £200m of

work and programmed to start 2026 for several years. It will include new barriers to improve noise mitigation, lighting, drainage, concrete repairs. Road will remain open, but individual slip roads may have to close.

Opportunity for public transport initiatives if agreement can be found.

Aspiration for land under bridge (owned BCC) to leave positive legacy for community.

10) Where can orgs made a difference in respect of OC themes – big, modest, existing, planned

- **Accessibility and Safety**
- **Night time economy**
- **Net Zero**

How can you make an impact / tangible outcome – break down into 2-3 activities to feed into T&F groups

Accessibility and Safety groups identified three areas for focus: leadership, the physical environment, and wayfinding. They discussed the need for having clear integrated standards for street design, and the need for integrated signage and wayfinding, that include topography.

A task and finish group could be set up to put pressure on private sector organisations to improve their signage, and co-design guidelines for organisations around things to consider when looking at signage. BCC, WECA and Highways England could be useful contributors.

Action: Board Support Officer to engage with members and set up a Task and Finish group.

Night-time economy group discussed availability and safety on transport as key issues, particularly for key workers and minority groups. For example, e-scooter parking bays being in unlit areas.

BCC purple flag assessment including walkabout –TIER should be included in that.

Action: Turner &Townsend to share their data on safety.

Sub-groups already exist to look into the availability and safety of transport (e.g. Night time Economy Advisory Board) and thus the board should link with these, by building stronger links and contributing to their actions plans, rather than create their own T&F group.

Net Zero group discussed aspirations for net zero from an education standpoint, and discussed sharing good news stories around the cost benefits of individuals or businesses reducing or eliminating their car use.

A task and finish group could build a toolkit for individuals and small businesses, to help them find what's out there for alternative travel.

Action: Board Support Officer to set up Task and Finish group.

Action: City Office to share link to videos around using other modes transport

11) AOB

DR highlighted upcoming council meetings on 2nd and 6th October where decisions would be made regarding buses.

City Office asked members to contact them if members identified any opportunities for cross-board collaboration that required facilitating.