

- Attendees** **Co-chairs:** Ann Cousins (Arup), Cllr Kye Dudd (BCC)
Members: Alex Minshull, Dan Green, Emma Geen, Ian Barrett, Iain McGuffog, Gwen Frost, James Sterling (in place of David White), Janine Michael, Lizzi Testani, Lucy Edgar, Megan Murphy, Olivia Sweeney, Savita Willmott
Invitees: Jim Longhurst, Jo House, Richard Martin, Roger Hoare, Sophie Spencer
- Apologies** **Members:** David White, Tricia Down, Andrew Linfoot, Roy Kareem
Invitees: Allan Macleod
- Secretariat** Vicki Woolley (BGCP) Claire Jacob (BGCP) – minutes

ITEMS	ACTIONS
Welcome, quorum & declaration of interests	
No new declaration of interest. Meeting is declared quorate.	
Welcome to new members	
<p>Welcome to James Sterling, attending on behalf of David White, a new board member representing City Leap.</p> <p>Rebecca from the Environment Agency is leaving the EA, they are looking for a replacement to represent them on the Board.</p>	
Minutes of last meeting & action register	
<p>Minutes from last meeting signed off.</p> <p>Update on actions:</p> <p>Red:</p> <ul style="list-style-type: none"> Infrastructure interdependencies: Phil and Iain have met to discuss progress. Next steps to convene a discussion with BCC. Mobility equipment recycling: North Bristol NHS Trust has had a meeting with BDEF and Bristol Waste, needs to check in again with Bristol Waste. Action completed and conversations continuing. <p>Amber:</p> <ul style="list-style-type: none"> Most of the amber goals relate to upcoming One City Plan goals, to be covered later in agenda. Anyone interested in taking part in inclusivity working group to let Emma, Roy and Olivia know. 	
Updates & Discussion	
<p>One City Climate Strategy – presented by Richard Martin</p> <ul style="list-style-type: none"> Richard is leaving BCC at the end of the month He presented an overview of the approaches so far to deliver the Climate Strategy (see slides) and the challenges BCC’s participation in the EU Climate Neutral and Smart Cities Mission is proposed as a framework for delivering the Climate Strategy <p>EU Mission Recap:</p> <ul style="list-style-type: none"> Bristol to create a city contract, city action plan, investment plan and transition team Proposal is to do a scoping exercise for a transition team There is a need for: a delivery team, staff capacity, budget, access to internal resources/peers, agreed projects / actions and plan of actions. 	<p>Action: Members to consider whether their organisations can contribute to the Transition team</p> <p>Action: Share feedback on Climate View with Richard Martin</p>

<ul style="list-style-type: none"> Looking for commitments from participating organisations for a 3 – 6 month process to form the transition team and create action and finance plans. This will then be reviewed and expanded over time. <p>Transition Team:</p> <ul style="list-style-type: none"> Scoping meeting to take place on Tuesday 28 March Will include - BCC, City Leap, WECA, Community Leadership Panel, BGCP, others Invitation emails have been sent out to organisations with capacity to commit, or with city wide initiatives Focus on: What does the team look like? What are the potential initiatives? What is a plausible ask? How to do the asking? <p>Discussion points from members - What is a plausible ask to organisations? How to enable this to happen?</p> <ul style="list-style-type: none"> University students (and staff) regularly do secondments funded by Research Council. Could the Research Council support a secondment? But can take a year to get in place. Would Policy Bristol fund a short-term secondment? Could a secondment by a CV builder for staff? Transition team members – is the idea for them to fund staff, or put in their own staff time? Richard – ideal for organisations to put staff time forward but recognise might need to be flexible. Suggestion of a hybrid model as some organisations find it easier to provide money, some find it easier to provide staff. How the transition team can be permeable, so it captures what is already happening and for there to be an opportunity for new people to join the team. Richard – agree, aiming for a transparent process for joining Kye Dudd notes Partnership between BGCP and Redcliffe & Temple BID has started positively. Huge interest from businesses in the area and a lot already happening. Having capacity for an Engagement Officer to work in a targeted way seems to be a really useful model. Hoping to open discussions with neighbouring BIDs to see if there’s a similar opportunity. Risk noted of ‘too many simultaneous asks’ for businesses. <p>Update on Climate View</p> <ul style="list-style-type: none"> A tool to track emissions trajectory of the city is now live. Soft launch with Environment Board, feedback invited. Demonstrates that the city is a way off achieving its target. Please don’t share link more widely for now. <p>Update on Net Zero Investment Co-Innovation Lab</p> <ul style="list-style-type: none"> Bristol has been successful for 1.5million euros over 2 years, <p>Update on Pathfinder Places</p> <ul style="list-style-type: none"> Bristol also through to phase 1 of the Pathfinder Places fund – to conduct a feasibility study on the non-technical barriers to progress. 	
<p>BACCC Updates / Climate Strategy review - Jim and Jo presenting</p> <ul style="list-style-type: none"> Headline: Bristol is way off the 2030 target, despite good progress made in some areas. Plans for adaptation moving forward but a lot of issues remain. Main question is how to move the agenda forward at the pace necessary? There has been some national and local progress but can’t rely on national action to meet our target. RAG rating for each of the themes: None are green, many are amber, three themes are red (transport, natural environment and infrastructure dependencies). 	<p>Action: Jo to coordinate BACCC’s input to the transition team</p>

- For all of the themes the goals are vague, there's a lack of baseline data, lack of data to assess progress, lack of delivery plans, many of the themes lack coordinating bodies, lack of funding to enable scale of initiatives required.

BACCC's recommendations include:

- The need for updated analysis of national policies and how these will relate to local context in Bristol;
- city partners develop net zero mission approach to ensure staff time commitment and investment plan;
- analysis of the 2022 heat wave and learn lessons;
- need for data and metrics for baselines and assessing progress working with BEIS and ONS etc (UoB have just secured some funding for support for 3 months to start work on this);
- city-wide climate engagement activity;
- need to coordinate with the Ecological Emergency Strategy;
- recommend refresh of the OCCS no later than 2025;
- excellent work of the Partnership's Climate Action Programme should be scaled up.

In summary the report, a long time in the making, is an opportunity to take stock of where we are, and recognise that unless we act collectively and urgently, the ambitions we set out will not be met.

Ask of members of the Environment Board is to re-engage with the strategy at all levels and to increase engagement by other One City Boards.

Discussion points:

- **Nature alignment:** A conversation with BACCC on how to monitor nature side would be welcome. Suggestion that both Climate and Ecological strategies are updated and reviewed in parallel.
- **National policy influence:** Does BACCC have plans to share this with any national policy makers? Might there be some interest in how a city is getting along? Risk that this might add to the central government view that local delivery of climate action is incompetent, and can only be delivered centrally, reducing the support locally. Unless there are some very specific asks to national actors.
- **Lessons from the heatwave:** On the recommendation about harvesting lessons from heat wave – there is work going on to learn lessons about the food response during COVID – this could also be useful to explore.
- **Assigning recommendations:** Suggestion (not agreed upon) to assign the recommendations to a person / people to make sure they can be delivered on?
- **National policy gaps:** Noted that despite recommendations for red areas a lot of the changes needed are national. Might there be confusion from a comms perspective around the connection between recommendations and the RAG rating, and what's achievable by Bristol actions? Important not to be criticised for what's not in our gift. Jim / Jo – throughout the report BACCC has tried to make it clear that BCC and the city don't have the capacity, resources or power to make the changes needed. Important to understand the gap between what national actions will achieve and where Bristol is trying to reach, and how to reduce this gap. It was noted that national context is never going to be aligned to Bristol's ambition (20 year lag in target) - so we need to accept responsibility for doing more.
- **WECA:** Want to highlight the role WECA have to play, and to advocate for greater powers / funding where needed.

- **Comms for launch of report:** In the comms, important to highlight what communities, businesses etc *can* do. Need to be willing to say that we’re not on track in order to accelerate progress. Vicki – looking to prepare a press release for sharing just after the Easter Holidays. There is time to feed in thoughts. Will consult with Ann, Kye, Richard and Alex. Ann – propose delegate comms to Ann and Kye.

Discussion on delivery of OCCS:

- **Delivery plan approach:** Lack of delivery plans was identified in the report, this is important. Discussion about delivery plans approach (that there would be a detailed plan identifying what needed to be delivered, by when, by who for each of the themes in the OCCS). Is there a cross over with the transition team etc? Alex notes delivery plan approach has not worked. It’s proved impossible to get people to step forward to create delivery plans for the main themes. It is noted scale of the challenge does not match the resources available to take forward delivery plans. Are the plans organisations are making now for change matching the 2030 ambition? Are planning frameworks being made during this time matching the 2030 ambition? We need to determine as a board whether the delivery plans approach is going to be abandoned in favour of a more mission-focused approach centring on specific activities. Jo – would like to bring this back to BACCC for their view. Open to engaging in how to best bring people on board to deliver change.
- **Another delivery option:** ‘mission-orientated approach’ – creating a series of more specific challenges that a task and finish group might come together around may have more success - set some smaller challenges that those it relates to can take forward and deliver, in a task and finish group model. Olivia notes that there will still need to be oversight of the whole picture. Who will do this? Ann – the Environment Board would still need to have this oversight, coordination, with support from Climate View. Richard – Transition Team would also support with this oversight and coordination. Olivia – does the transition team dictate the challenges? Or is this based on what’s already happening? Or do the challenges align with the OCCS themes? Alex – The idea is to match up between strategic goals and the energy there is on the ground. Olivia – the issue with delivery plans is the ownership and capacity. Not sure this gap will be addressed with this approach? Ann asked that BACCC feeds into Transition Team thinking on approaches to delivery.

Action: Vicki, Alex, Ann and Kye to lead on E Board comms related to the BACCC review

One City Ecological Emergency Strategy

“30% of land managed for nature” – update from Ian (see slides)

- 30% of land managed for the benefit of wildlife is now an international target (by 2030) - Looking at how to establish baseline in Bristol.
- Really challenging in built up area such as Bristol and West of England. Currently around 17% in West of England.
- How do we do this given the constraints?
 - More potential for protected areas
 - Farmland potential – agri-environment schemes
 - Wildlife areas in parks and green spaces
 - Avon Wildlife Trust land and projects
 - “Team Wilder” – wildlife gardens, nature-friendly business parks, rewilded green spaces etc. AWT will be measuring this through web portal. Developing criteria people can sign up to.

- **Team Wilder:** focus on movement building. Looking to create a tipping point for pro-wildlife behaviours. Participative, open-source approaches (Airbnb, etsy, uber, Wikipedia etc). Looking at the participation scale – moving people up the scale. Focus on shared ownership rather than traditional hierarchy. Letting people make what they want to. Want to identify Wildlife Champions in every part of the city. Looking at shared communications and engagement activity. Team Wilder is not a AWT brand. Want this to be shared by other organisations / initiatives in the city. Started to run Community Campfires, just hired Team Wilder Ecologist who can advise community groups on the group. Setting up Nextdoor Nature projects in different parts of the city. If you’re doing stuff for nature, put your actions on [Team Wilder website!](#)

“Wider footprint” - update from Savita:

- Wider footprint chapter of the strategy is about how we think about the choices being made and how they impact nature?
- Doing work on business engagement– looking to develop a programme to help structure this.
- Savita has been looking back at 2015’s Go Green as a model.
- Moving away from actions that seem helpful but don’t make an impact, and recommending ones that have a tangible impact.
- Creating a working group on this programme – let Savita and Ian know if interested in taking part.

Bristol City Council update - Alex update from BCC:

- BCC is looking at plants, people and pounds. Doing an exercise to see what people want land to be used for.

West of England Local Nature Recovery Strategy (LNRS) – update from Sophie Spencer (see slides):

- LNRS is a statutory document that will set the priorities and map proposals for specific actions for nature recovery in the region. Will inform the targeting of nature-based solutions and funding, Learning from 5 pilots funded by DEFRA
- It’s not a delivery plan for the local authorities
- WECA is the responsible authority for its preparation, B&NES leading on its development on behalf of WECA
- Outputs are an interactive mapping portal, statement of bio-diversity priorities and measures to achieve outcomes, detailed LNRS documents and online list of wider resources
- Keen to develop with wide range of stakeholders. [Webinar for businesses](#) happening on 26 April with Bristol Green Capital Partnership.

Discussion points relating to LNRS:

- We already have a nature recovery network in the West of England. A lot of the content already exists – not starting from scratch. Looking at how to fit in what we’re already doing in the framework from government, and how to turbo charge what we’re doing.
- Engagement with this national process will help us determine how to drive investment.

Action: All to update nature actions on the Team Wilder website!

Action: Let Savita / Ian know if you would like to join the working group looking at business engagement on nature

- Bristol Trees Reimagined workshop last week. Data needs highlighted – BACCC is working with BCC on mapping data gaps. Postcode groups – urban nature reserve groups are an existing structure that might be able to help.
- BIDs could be a successful route for engagement through the Partnership’s work in Redcliffe and Temple.

Comfort Break (5 minutes)

One City Updates

- Survey of all boards has been conducted in February. Responses still trickling in. A full paper will be circulated when all responses have been received.
- Timeline for One City Plan refresh has been pushed back a bit. In the next couple of weeks, Vicki will be sending out consolidated feedback to volunteers.

Inter-board working

- **Good Food 2030 Framework:** Joint session with Health and Wellbeing board took place 24 Feb: Thanks to E Board members who attended, we provided feedback on the draft Good Food 2030 framework. Interesting stat – there’s the potential to produce 15% of city’s calories in the region, and 5% from the city’s allotments! Bristol Food Network Incorporating feedback and updating framework which they are hoping to be signed off in May. Lizzi anticipates that a document will be circulated to E Board members via email for sign off. Vicki - The Partnership might focus on the framework at the 1 June Green Mingle. We’ll circulate the invite.
- **Green Skills Working Group:** Update from Kye on the task and finish group. Comprehensive report produced (to be shared with the board). Outcomes now sitting with skills team at BCC and the work going on at WECA around green skills. Working group is not currently meeting. Local Government Association looking at this from a national perspective. Kye will be contributing to this and making recommendations to the government – what could happen before the next election. Roger – notes loads going on in this area across region. Looking at definition of green skills. WECA is recruiting a dedicated Green Skills Officer to coordinate. Additional funding for the environment recently agreed, a chunk of which will be going to green skills. Also notes a specific project on construction skills in the region.
- **Cross board working:** How to make sure all the other boards are engaged in the Climate Strategy? Has there been any recent or past engagement with the housing board? No mention of zero carbon homes at a housing discussion at the City Gathering. Ann – there has been engagement at the past. There were members assigned to each board. Disruption since boards have reformed. Difficulty in getting going again. Kye – maybe a meeting with the housing board would be helpful? Happy to help see if a meeting could be organised, or a task and finish group on retrofit. Jo – for future house building there is progress, but retrofit for adaptation and mitigation continues to be a big challenge.

Action: Kye to explore a possible joint meeting with the One City Housing Board

One City Plan Goals - Updates from leads & working groups (see appendix for detail on goals)

2022 Goals:

- Goal 25 – achieved
- Goal 26 – being carried forward

- Goal 27 – a lot of work underway. Doing a year-long Pollinator Project this year with multiple partners, including a pesticide reduction campaign.

2023 Goals:

- Goal 43 – Katherine not present. Awards happening focusing on businesses. Potential to include community action on environment in Voscur’s awards
- Goal 44 – Alex and Janine have met on this. On track. This target not quite met – at 34% of homes. But with projected activities expect it to be met this year. Also looking at future targets and thinking about tightening wording. CSE doing a lot of work on retrofit – received funding to set up a CIC to drive retrofit in West of England.
- Goal 45 – meeting to discuss has yet to take place. Needs help convening! Vicki to send reminder to help get a meeting set up. Janine – City Leap are setting up a Community Energy Fund with support from CSE, Bristol Energy Network and others. An example of innovation!

2024 Goals:

- Goal 61 – consultation closed. Cllr Nicola Beech offered to update the board in the summer
- Goal 62 – group has met a couple of times, including with members of the Economy Board. Aim to get clarity on what the goal means and how it can be measured. There are four recommendations / asks:
 - All to read BACCC’s OCCS review and how the gaps relate to business / citizen engagement
 - OCP refresh group to review working group’s development paper and ensure this area of work is incorporated beyond 2024
 - Create log / resource of initiatives currently underway engaging businesses / citizens. Would like some resource to recruit a lead organise to create and update this.
 - More resources required to enhance business engagement activities, especially there is a link with the mission activity. Ask to members to highlight opportunities to support this funding need.
 - Need to make sure ecological perspective and asks is included and aligned.
- Goal 63 – Will be covered in the Parks & Green Spaces Strategy

Discussion points on Goal 62:

- Olivia noted feedback from the economy board of the importance of engaging the night time economy – often feel ignored when it comes to climate / nature action.
- Jo – highlighted that adaptation needs to be included, not just mitigation. And to get in touch if the working group identifies data needs.

EDI working group & Just Transition – Olivia presenting

EDI Working group

- Olivia, Roy and Emma have met a few times. Members to let Olivia know if interested in joining the working group. They will share their paper on suggested recommendations soon. Links to funding Alix Dietzel has for training on inclusive chairing / facilitating – working group will help Alix shape this training and ensure board members have access.

Just transition declaration:

Action: Vicki to send a reminder to help get a meeting set up around Goal 45

<ul style="list-style-type: none"> • Emma, Olivia, Rachel from Bristol Energy Network and Kirsty from Heart of BS13 took part in a knowledge exchange in the US with the US embassy in December 2022. They met with Bristol Mayor after the trip to share what they learnt and suggested creating a Just Transition declaration for Bristol. They feel this will help prioritise justice in the Climate and Ecological strategies and activity. They have worked to pull together a draft declaration, working with lots of disadvantaged communities and workers. They have 10 principles which will go to full council (see slide). Once it is finalised they will ask organisations to sign up to them. • They are hoping the Environment Board will endorse the declaration and take it back to the organisations they represent to see how the principles can be embedded. Environment Board endorsement would also help achieve traction at the full council meeting. • They are interested in feedback on the document – any changes they would make? How it could be actioned / used? Who else to be in touch with? <p>Discussion Points on Just Transition Declaration:</p> <ul style="list-style-type: none"> • Emma – they are also seeking additional funding so can continue consultation with communities and update the document. • Richard – happy to share experience of signing up businesses to the Climate Ask. • Lizzi – noted that some of the principles are really specific, some are not quite as clear (e.g. number 4 – fair distribution of costs and benefits) as to how they would be applied. Perhaps there could be links to other social justice and equity initiatives in the city. • Savita – would be an interesting workshop for the Environment Board to look at how it would feel to sign up to the principles, in order to be able to advocate it to others. • Olivia – summary – no major objections in principle. Encourage all members to read full document. Confirms that in principle Environment Board is on board, but needs a separate session to understand what this looks like and allow individual organisations to sign up more fully. Do send any comments on the document by the end of the month. 	<p>Action: Olivia to circulate list of organisations contributing to date to the just transition declaration.</p> <p>Action: All board members encouraged to read the draft Just Transition declaration and to send any comments by the end of the month</p> <p>Action: EDI working group to consider timing and how a just transition workshop could work as a facilitated session and feedback to Vicki and Environment Board.</p>
<p>AOB</p> <ul style="list-style-type: none"> • Public health and climate change research: Beki Langford from Applied Research Collaboration West and they are gathering ideas for public health research on climate change and what topics would be helpful to put forward to other research partners. She is currently thinking about green infrastructure, in particular trees, and how any green infrastructure projects can be put into practice in an equitable way. Please get in touch to identify your priorities for public health research focused on climate change. • BGCP is recruiting for an interim CEO for Lizzi’s maternity leave: Please do share the opportunity with anyone who might be interested – Lizzi is happy to have a chat with anyone who would like to know more. 	

Appendix for One City Plan related leads / working groups

2022 Goals – Updates on next steps		
First City Leap Energy Partnership projects deliver low carbon and smart energy infrastructure that support Bristol to become carbon neutral by 2030 [Goal 25]	TBC (City Leap Rep)?	City Leap activity planned to kick off in early 2023

Publish a Bristol green infrastructure strategy that will help deliver the One City Climate and Ecological Emergency Strategies [Goal 26]	Alex / Andrew	Work led by BCC, delays due to staff changes
Levels of fertilisers, pesticides, plastics and pharmaceuticals in Bristol's waterways are decreasing as a result of the actions from the ecological emergency [Goal 27]	Savita / Kye	Series of water ways meetings held in November, working group coordinated by NHC
2023 Goals – Updates & recommendations		
Bristol holds annual awards to recognise individuals, communities and organisations for their leadership and contribution to an environmentally sustainable and socially just future [Goal 43]	Katherine	Awards planned by FEN (businesses) and Voscur (communities) – board to support
35% of domestic homes in Bristol are insulated to a high standard (C+) [Goal 44]	Alex, Janine, Roger tbc	Target being met
Innovation in renewable energy, infrastructure and ecological services is maximised through strategic partnerships to deliver the transition to a sustainable city [Goal 44]	Ian, Iain, Dan, Tricia, City Leap rep	City Leap work programme and Avon Catchment Market underway
2024 Goals – Updates & recommendations		
The new planning policy (Local Plan) is adopted with strong policies on carbon neutrality, climate resilience and standards of design for wildlife, water, waste and resources, and wellbeing [Goal 61]	Kye	Potential for board to influence this goal – next steps tbc
With support, 50% of citizens and businesses have actively made changes and are working towards a carbon neutral and nature rich city by 2030 [Goal 62]	Lizzi, Richard, Allan, Olivia	Action required to measure and influence this goal – working group to discuss, consider using WECA survey
Wildlife-friendly food growing areas have been established in every ward in the city, using regenerative approaches to replenish the soil and manage water [Goal 63]	Alex	Action required to baseline and influence this goal – Alex as lead for now, need consultation with Bristol food network