

<b>Apologies</b>	Rebecca Kirkland, Jo House, Jim Longhurst, Hannah Sturman
<b>Secretariat</b>	Vicki Woolley (BGCP); Claire Jacob (minutes)
<b>Observers</b>	Roger Hoare, Felix (youth councillor) and Martin James (youth council support officer)
<b>Members</b>	Andrew Linfoot, Alex Minshull, Ann Cousins (co-chair), Dan Green, Emma Geen, Iain McGuffog, Ian Barrett, Janine Michael, Katherine Piper, Cllr Kyr Dudd (co-chair), Gwen Frost, Lizzi Testani, Olivia Sweeney, Roy Kareem, Lucy Edgar, Phil Taylor, Tricia Down
<b>Invitees</b>	Allan Macleod (City Office), Richard Martin (BCC); Simon Power, Allan Macleod, Richard Martin, Nick Bryant

	Actions
<b>Regular items</b>	
<b>Welcome, quorum &amp; declaration of interests</b>	
No new declarations of interest.	
<b>Welcome to new members</b>	
Welcome to Lizzi Testani from Bristol Green Capital Partnership, joining as a member of the board.	
<b>Minutes of last meeting &amp; action register</b>	
Red actions: <ul style="list-style-type: none"> <li>Mobility equipment recycling – no update, Tricia to follow up</li> <li>City Leap – accepted invite to join the board, likely to join next EB meeting in a formal capacity. Cabinet papers have been published, decision on City Leap should be made on 6 December.</li> </ul>	
<b>Updates &amp; Discussion</b>	
<b>Inclusivity working group</b>  Roy gave an update about the inclusivity working group.  Emma, Olivia and Roy have spoken to BACCC about their actions on inclusivity and have set 19 January to meet as a sub-group. This is to be an open meeting, both to other EB members and others outside the board. They are hoping to get others involved to share their experience of improving inclusivity in groups and boards.  Please send any experience or thoughts to the sub-group.  They have been considering what inclusivity means. Roy has got involved in the Listening Project which focuses on how to share power, which could provide interesting lessons.  They hope to bring some concrete recommendations to the next EB meeting, with one idea to include an external facilitator to run some sessions of EB meetings.  Kye expressed interest in joining the working group meeting in January if available.	Members to express interest in the inclusivity working group meeting on 19 January, or send any experience or thoughts to Emma, Olivia and Roy

**OCP refresh process**

- City Office update on timeline & process

Allan gave an update on the timeline for the One City Plan refresh (see slides). It's now a bi-annual exercise rather than annual.

The City Office is hoping to deeply engage with a variety of community groups, advisory forums, equalities commissions and elected members as part of the process.

- Content from engagement work to be presented to the boards in the new year.
- 24 February: In person City Gathering – should include an element about the One City Plan refresh.
- March – First draft of One City Plan
- Launch of plan at summer City Gathering.

Comments:

- Could E Board was made to see the feedback related to the other boards? Yes
- Could Culture and Community Climate Action Project partners were be part of planned engagement? Culture Board will be engaged during the process. Allan is joining the roundtable on the Community Leadership Panel to see how best to join up.
- How can we make sure there is a sense of direction across key themes throughout the plan? Do we need theme leads to help do this – e.g. on climate, nature, waste? Allan mentioned that the Transport Board is considering this approach.
- Suggestion to approach Bristol Green Capital Partnership's stakeholder groups for more specific perspectives e.g. through the Sustainable Transport Network, Sustainable Planning Group and Waste and Resources Actions Group, as well as Bristol Food Network, as food is not represented on the Environment Board.

**Local Plan Review**

Presentation from Nick Bryant, Strategic City Planning Manager BCC. See slides for more detail.

The Local Plan is the starting point against which all planning applications are reviewed, and Bristol's is out of date.

The Bristol Local Plan Review started some time ago (the first review consultation was in Feb 2018). Goal posts have moved quite a lot in that time – planning reform, SDS, Covid, Brexit, urgency of climate and nature crises.

**Timeline**

- November 2022 – Local Plan Review further consultation
- Summer 2023 – Publication for formal representations
- Early 2024 – Examination hearings
- Autumn 2024 – Adopt Local Plan

Consultation is partial – they are only consulting on certain elements of the plan where context has sifted substantiality or policies were not previously required:

- Vision, objectives and aims (not policy, but thread that runs through whole plan)
- Net zero and climate
- Biodiversity and nature
- Food sustainability
- Shopping, centres and the evening economy
- Design

- Development locations and allocations

Some of the drivers for the Local Plan mentioned in the vision are: an emphasis on inclusivity and equality, the need for new and affordable homes, connected communities, and a healthy environment.

**Housing need and requirement** – one of the consequences of the demise of the Spatial Development Strategy (SDS) is that BCC will need to determine the housing need for the city. This will have implications for adjoining authorities as there is likely to be a bigger need than can be accommodated.

Bristol will be setting out an alternative method for calculating housing need compared to the government’s method.

**Net zero and climate** – policies set out an expectation for developments to reduce operational carbon to zero. There are also draft policies looking at embodied carbon, resilience and new renewable energy developments.

**Biodiversity and nature recovery** – policies focused on green and blue infrastructure, biodiversity net gain, tree coverage.

**Food sustainability** – policies on allotments, food growing opportunities, protection of existing food growing enterprises.

**Design** – Local Design Guide to be developed which will sit under the Local Plan.

**Development locations and allocations** – there are some proposed changes to development locations and allocations being consulted on, including some no longer being brought forward for development.

**How to respond?**

Respond through the [consultation hub](#). Or can also email [blp@bristol.gov.uk](mailto:blp@bristol.gov.uk). Deadline is Friday 20 January 2023. Engagement has been bespoke and responsive – meeting those who are getting touch.

**Questions / comments:**

- **Environmental impact of development:** What is the environmental impact of the development proposals? Nick said a level of technical assessment will already have been undertaken before its inclusion in the Local Plan, also in planning application stage.
- **How to respond to the consultation:** Kye encouraged organisations represented in the EB to respond individually – it’s a vitally important plan for Bristol that will be put in place for a decade. Discussed need for a collective response from E Board. Claire suggested that members could share their consultation responses to learn from each other’s responses / expertise. Kye to consider E Board’s collective response.

Members to respond individually and Cllr Kye Dudd to consider collective approach from the Board and will send a proposal around

<ul style="list-style-type: none"> <li>• <b>Protecting green belt:</b> Fantastic to see Brislington Meadows, Western Slopes and Yew Tree Farm being discontinued for housing. How long until the plan will next be in place? Realistically – towards the end of 2024.</li> <li>• <b>Waste targets:</b> Noted city’s ambitious waste targets - plans should incorporate what needs to be done to achieve targets (waste storage etc), plus potential change of use. Nick responded that some of these issues are more relevant for detailed design guidance – these type of things would not normally be prescribed through the Local Plan.</li> <li>• <b>Embodied carbon of construction:</b> Embodied carbon of the new homes to be built will be massive. How can we work with developers to work towards the lowest possible embodied carbon builds? Nick – the policy is looking to force developers to think in a different way and puts an emphasis on reuse and redevelopment. But clearly a challenge as we need to deliver a lot of new houses.</li> <li>• <b>Allotments:</b> Is allotment provision intended to meet demands? Nick – standards proposed go beyond national standards. New allotment strategy in development. Always need a discussion between relative infrastructure needs.</li> <li>• <b>Offsetting:</b> CSE will look at it in detail and respond. Interested in offsetting being allowed as a ‘last resort’ - what does this looks like? Design West have come up with new design guidance for the region – how does this relate? Nick – hierarchy applies to a number of areas in the Local Plan – trying to disincentivise offsetting by making it easier and cheaper to mitigate first. Alex – a new carbon price is being proposed in the Local Plan.</li> <li>• <b>Complying with the local plan:</b> How do we ensure what happens in the Local Plan is what happens? Nick – very early in the new year will be going through the policies with officers so that they understand the implications.</li> <li>• <b>Transport:</b> why is transport not included? Also asked what opportunity there is to use Design West to support the work they are doing (Andrew sits on the board).</li> <li>• <b>Support from BACCC:</b> Simon Power offered the technical expertise of BACCC to support the goal on the Local Plan – they will also be looking at it.</li> </ul>	
<p><b>Environment Board 2023 workplan &amp; member roles</b></p> <p>Ann led a review of the 2022 workplan. Reviewed Nov / Dec 2022 actions to identify leads.</p> <p><b>One City Plan 2023 goal leads</b></p> <ul style="list-style-type: none"> <li>• Annual Awards: Future Economy Network holding these for businesses, Voscur including environmental category recognising efforts of communities</li> <li>• 35% of domestic homes are insulated to C+: Target being met</li> <li>• Innovation in renewable energy, infrastructure and ecological services is maximised through strategic partnerships: Possible the City Leap rep to lead on renewable energy? Ian Barrett happy to lead on ecological services element. Iain McGuffog happy to lead on infrastructure and Dan also happy to be involved. Tricia also interested to be part of it. Named individuals to come back to the board in Feb and name the innovations that will be delivered for this third goal, so that there can be accountability and a measure of success. Allan to share the pro forma that was developed for other working groups that might be helpful for looking at this goal.</li> </ul> <p>Discussion about whether we want to develop on the insulation target considering the cost-of-living crisis, energy bills etc, even though it has been achieved and whether resilience could also be included.</p>	<p>Iain, Ian, Dan, Tricia to consider metrics for the third goal and present these at next meeting.</p> <p>Alex, Janine and Roger to form a working group to reframe goal on insulation target.</p>

Alex and Janine happy to be in a working group to reframe the insulation goal. Roger also happy to be involved. Janine – questioned what making it as a priority will add? Progress already being made on retrofit anyway. It was noted that it's also important to celebrate when progress is made.

**2024 goals**

- Local Plan adopted with strong policies on carbon neutrality, resilience, water, waste, wildlife etc – Cllr Kye Dudd to lead on this
- 50% of citizens and businesses have actively made changes and are working towards a carbon neutral and nature rich city by 2030 – Lizzi, Richard, Roger, Olivia
- Wildlife-friendly food growing areas have been established in every ward in the city, using regenerative approaches to replenish the soil and manage water – Alex to lead

**Comments:**

- **The intention of goals:** Whilst may not be doing anything actively as a board around the Local Plan in 2024, but still feels important to retain it in there as is so crucial for the city. As a board we can try to make sure it's as strong as possible, so suggests keeping it in as it is. Discussion about whether the aim of goals is communicative, not action-based, should this be communicated in the goal itself? Allan – Transport Board are considering having a timeline for things they are already doing / already ongoing in the city, so they can be removed from the timeline but there's a separate space to show what is happening.
- **Wildlife friendly food growing:** AWT did some work on the potential for this but no longer have the capacity. BCC still has aspiration to move this work forward, but capacity will be a challenge. Kye – the Local Plan does intend to increase the number of allotments which could help with this. Allan – There is a good growing element to the Good Food 2030 plan. Alex happy to lead on this goal.
- **Business and Citizen engagement:** Janine – asked whether we could get data on business action from the Partnership's network? BGCP doesn't call on all businesses to report, and the difficulty is it being a percentage of total business in Bristol. Roger – WECA hoping to do a regional conversation around the environment with citizens and businesses, primarily on transport but could be wider than this. Will hopefully give an insight into the baseline. Lizzi, Richard, Roger, Olivia to be on a working group for the citizens / business goal. Mark Leach (BCC) is leading on a comms / engagement group which is thinking about engagement with citizens and businesses – worth linking with them.
- **Working group for One City Plan Refresh** – Lizzi, Gwen, Olivia. With themed leads named below. To lead can mean self-proposed by knowledge area or to play a rallying role. Lizzi – checked whether okay to look at next ten years rather than up to 2050. Ian – need to consider some of the longer term targets to know what we need to be doing now. Theme leads for One City Plan:
  - Ecological emergency – Ian / Savita
  - Food – Bristol Food Network
  - Climate – BACCC / Janine
  - Waste – Lucy
  - Citizen's Engagement – Olivia
  - Energy- Phil Taylor

<p><b>One City Ecological Emergency Strategy:</b> Updated to be circulated with minutes. Iain – quite a lot of work going on linking up community groups working on nature through Team Wilder.</p>	<p>Vicki to circulate notes with minutes.</p>
<p><b>One City Climate Strategy:</b></p> <ul style="list-style-type: none"> <li>• Cities Mission update (RM)</li> </ul> <p>BCC bidding for a pilot project: Net Zero Investment Co-Innovation Lab. This will include an</p> <ul style="list-style-type: none"> <li>• Investment Lab (including a project manager, Climate Finance Advisory Group, integration with Community Leadership Panel)</li> <li>• Citizens Community Carbon Investment Scheme (working with Abundance)</li> <li>• A Net Zero Venture Fund (BBRC as a partner)</li> <li>• Carbon Multiplier Fund (details to be explored, inseting / offsetting scheme, BGCP as a partner)</li> </ul> <p>Also intend to build capacity to ideate, test, pilot other financial innovations. Will find out end of February whether successful. EU Mission depends on Bristol to form a Transition Team with committed staff resources. Richard suggests approaching businesses for staff capacity to be part of the team. Another bid that has also just gone in: Pioneer places, Innovate UK. Will find out if successful in January. Phase 1 = feasibility study. Unlock some of the non-technical barriers for retrofit. Pulled together an umbrella of options:</p> <ul style="list-style-type: none"> <li>• Pipeline of projects, city and neighbourhood energy plans – demonstrators</li> <li>• Supply chain challenges</li> <li>• Financial levers</li> <li>• Need for a transition team</li> <li>• Infrastructure interdependencies’ (IM)</li> </ul> <p>Iain noted that their research shows that consumers don’t see that there are interdependencies between services – water, energy, transport etc. Worked with resilience brokers on a report on how can go about infrastructure interdependencies planning. Iain – what to do with this piece of work? Either Bristol Water could do this with the Partnership? Or would BCC like to take a lead on this so it can link more into city-wide activity? Alex – part of the work on the Infrastructure Plan will be thinking about the infrastructure needs for the future. Probably needs a whole Infrastructure Plan for a place, but unclear what this might look like. Cllr Kye Dudd to have a think about this. Iain – keen to get moving. Alex – some of the data from Resource West could be useful for the Cost-of-Living working group. Lizzi – encouraged all to read the report, shows the benefits to citizens if there is more coordination across infrastructure. Phil – leads a national research centre, one of its goals is looking at the interdependencies between energy infrastructure. Offered to link up with Iain to discuss further.</p>	<p>Phil and Iain to meet to discuss how to progress infrastructure interdependencies in Bristol.</p>

<p><b>Environment Board Roles</b></p> <p>A table has been circulated to encourage board members to consider their roles as individuals and organisations and in partnership. This will then be shared to increase transparency and accountability. Tricia – it would be really useful to get a steer on where they can have the most influence. Alex interested to have this discussion with Tricia.</p>	<p>All board members asked to complete the template and send to Vicki by 6 January 2022</p>
<p><b>AOB</b></p> <ul style="list-style-type: none"> <li> <p><b>Economy Board green skills (LT / KD)</b></p> <p>Workforce and skills is a massive challenge for all the boards. Set up a task force looking at skills / workforce issues, particularly looking at Green Skills. Kye and Lizzi to attend. First meeting looked at some of the new skills needed and also what it means for existing jobs/skills. Working alongside colleagues at WECA. Another meeting is meant to be happening in Dec.</p> </li> <li> <p><b>Good Food Plan 2030 / Joint session with H&amp;W Board 23 Feb 2023 (LT)</b></p> <p>On 23 Feb, 2 – 4.30pm, session with Health and Wellbeing board to review and sign off the framework. All to receive an invite to join this – it is optional but it would be great if lots of members could attend.</p> </li> <li> <p><b>SDG Hub/Sparks project (VW)</b></p> <p>Invitation to get involved in the <a href="#">Sparks project</a> which is going to take over the M&amp;S building in Broadmead, led by Global Goals Centre and Artspace Lifespace. Hoping to open in April. Get in touch if you want to know more! <a href="mailto:jenny@globalgoalscentre.org">jenny@globalgoalscentre.org</a></p> </li> <li> <p><b>2023 meeting dates (VW)</b></p> <p>VW has already circulated 2023 meeting dates, but all of them clash with Bristol Waste board meetings. VW is going to move the dates by one week.</p> </li> <li> <p><b>City Gathering (AMac)</b></p> <p>The City Gathering will take place on Friday 24 February, in person at City Hall. Will send more details – register to make sure you get a place!</p> </li> <li> <p><b>Additional item – Roy Kareem</b></p> <p>Access to green space report – ‘Not a Checkbox’ commissioned by Your Parks.</p> </li> </ul>	<p>Lizzi and Vicki to share invitation to optional session with the H&amp;W board to sign off the Good Food 2030 framework and look at net zero in the health service</p> <p>Vicki to move the 2023 meeting dates by a week</p>