

<b>Date/time</b>	8 Jun 1400-1700	<b>Venue</b>	Future Leap Clifton
<b>Co-Chair</b>	Ann Cousins (Arup)		
<b>Apologies</b>	Ann Cousins (from 1600 only), Andrew Linfoot, Hannah Sturman, Cllr Kye Dudd, Phil Taylor, Rebecca Kirk, Simon Roberts, Jim Longhurst		
<b>Attendees</b>	Ann Cousins, Dan Green, Emma Geen, Gwen Frost, Iain McGuffog, Ian Barrett, Katherine Piper, Olivia Sweeney, Roy Kareem, Savita Willmott, Tricia Down, Zoe Wilcox		
<b>Secretariat</b>	Claire Jacob (minutes), Lizzi Testani (BGCP)		
<b>Observers</b>	Izzy Moore (work experience candidate)		
<b>Invitees</b>	Alex Minshull (BCC), Allan Macleod (City Office), Helen Iles (WECA), Richard Martin (BCC); Jo House (BACCC - apologies from 1530 only), Joy Carey (Bristol Food Network), Louise Delmege (Bristol Food Network)		

ITEM	ACTIONS
<b>Welcome, quorum &amp; declaration of interests</b>	
All members welcomed to the meeting. Meeting declared quorate and no new interests declared.	
<b>Welcome to new members</b>	
Hannah Sturman (Bristol Waste) and Phil Taylor (University of Bristol) have joined the board – send apologies today.	
<b>Minutes of last meeting &amp; action register</b>	
Minutes confirmed as accurate. Action register reviewed and updated.	
<b>Leading by example</b>	
<b>Update from NHS Trust</b>  Sam Willitts appointed Head of Sustainability for Integrated Care System (ICS). Agreed that North Bristol NHS Trust (NBT) will share teams with UHB NHS Trust to share resources and avoid duplication. Working as one big team.  NBT commissioned Eunomia to produce a Route Map to Net Zero Carbon by 2030. Detailed plan for the first time which they will develop into an implementation plan.  Biodiversity – has had funding for a Nature Recovery Ranger to improve biodiversity across the site and with the local community. Produced a series of biodiversity guides. Hoping to get more funding to extend the post.	

Travel and transport – lots of work being undertaken, including a mobility hub with consistent signage, access to scooters etc. Other initiatives include loan bikes schemes, active travel facilities, salary sacrifice for EVs for staff. Fleet decarbonisation is still a big issue.

Energy - successful in getting a £4.3m grant to invest in low-carbon heating, especially heat pumps, PV panels, LEDs etc.

Anaesthetics – initiatives underway to capture and control harmful gases.

Food – Roof terrace for staff with herb garden, plus an accessible staff and patient allotment.

Digital – Digitalising paper systems – benefit in terms of paper use but aware of the emissions from digital.

Next steps: publish Green Plan 2022 – 25. Set up Green Plan workstreams. Determine governance of the ICS.

#### **Update from Arup**

Arup are a global organisation – interesting to look at the connection between global commitments and what’s happening on the ground in Bristol.

Have set up a Net Zero Plan – aiming to be net zero in operations by 2030. Resilience and nature increasingly rising up the agenda alongside social value.

Net zero plan – one of the biggest impacts globally is business travel, which has massively reduced over the last few years. Recognise this will change again and they have introduced travel carbon limits to be managed by teams across the business.

Set up an Arup carbon fund by which staff can submit ideas of things that can be done to reduce carbon, which the carbon tax associated with travel can be spent on.

Procured goods and services still a big challenge, very few of which are managed locally. National supply chain in place so the things local teams can change are limited.

One of biggest impacts is the advice given to clients – this is another big area of focus. Last year made a commitment that all buildings projects will provide a whole life cycle assessment, whether clients ask for it or not. Also commitment to stop all work in fossil fuels.

Next steps: Looking to adapt what they’re doing on buildings to infrastructure, which is a bigger challenge.

#### **Update from Bristol Disability Equality Forum (BDEF)**

BDEF launched its community climate action plan, produced by and for Disabled people. Since then they have started to put the plan into action, which also has lots of asks to the city.

Disabled people are particularly at risk of climate change – and can be heavily impacted by the climate mitigation measures put in place.

Themes of plan:

- Call to include Disabled people in climate action from the start – Disabled people need to be part of making plans from the beginning. Hoping to have a reference group to offer advice to local council etc
- Get rid of existing barriers – i.e. pavements (more accessible, flatter, without obstruction), reopening public toilets, green spaces, climate information (in BSL etc)
- Disabled people must not be punished for things they physically can't do – e.g. offer grants for EVs to enable them to continue driving without charge

Please read the rest of the plan! <https://bristoldef.org.uk/community-climate-action/>

Next steps: Projects being developed:

- Mobility repair hub
- Energy champion
- Transport champion
- Accessible allotment – looking for funding
- Accessible cooking lessons – looking for funding
- Reference group – looking for funding
- Green space accessibility audit – looking for funding

#### **Update from Roy Kareem & Olivia Sweeney on climate and ecological engagement**

During their time as Black & Green Ambassadors, one of the key themes was how to give platform to a diverse set of voices and represent often overlooked communities. One of the ways of doing this was through the Black & Green show on Ujima once a month. This was very much experimental. They were starting a conversation, rather than playing the role of educating, or telling. Talked from their own lived experience and had various guests sharing theirs, both from communities and environmental professionals – bridging the gap.

Roy and Olivia continue to run a breakfast show on Ujima, which normally has at least one green story as part of it.

Both with their projects and radio show, they have used arts to communicate climate themes. Great way to engage different audiences.

Olivia and Roy have been on the steering group of a new 8-week exhibition starting later this month at the M Shed – Think Global Act Bristol – about climate action within the context of the city. They are hopeful that the relative diversity of the steering group has had a positive

influence on the way the exhibition has been developed. There is an open space in the exhibition for groups to present, talk, share.

Offer – get in touch with Olivia, Roy and the current Black and Green Ambassadors if there’s a desire to connect with different communities in Bristol.

**Inclusivity**

**Recommendations & discussion on improving board inclusivity**

Emma, Olivia and Roy wish to improve board inclusivity. This is vital - it may be a climate emergency, but we can’t have successful and effective climate action unless inclusivity is at its core.

Communities need to be more connected to the board – those who know about it tend to be the usual suspects.

Inclusivity work has to look inward too – i.e. [University of Bristol’s research](#) into participation in Bristol’s climate movement. It’s not just who’s in the room, but the structures and processes that enable participation.

A couple of proposals:

- Roy, Olivia and Emma would like to be mandated to work on this – create an inclusivity sub-group or similar and come back to the next board meeting with more concrete proposals for change
- One initial idea is to have an active facilitator for the next meeting (separate from the chair), to change the power and dynamic within the room. Fairly easy and powerful idea to try. Challenge would be the resource to pay for someone.
- Embed ideas from the beginning – potential for further training, i.e. on unconscious bias, making fairer decisions

Points raised in discussion:

- Alix and Alice from BACCC have set up training on fair decision making:

July 15<sup>th</sup> 10:00 to 12:30 - <https://www.eventbrite.co.uk/e/just-transition-making-fair-decisions-training-tickets-348648857117>

July 27<sup>th</sup> 14:00-16:30 - <https://www.eventbrite.co.uk/e/just-transition-making-fair-decisions-training-tickets-348652658487>

- Suggestion for hybrid meetings to improve accessibility – that would be to enable members of the public to attend, rather than for members of the group.
- Challenge! How to best use the 12 hours we meet a year to deliver the climate and ecological strategies? How to move forward at the speed we need to, whilst also getting the right inclusion/transparency in the right places?
- Next One City Gathering will be focused on inequality in around six months – Allan to be leading on this.

Action: Roy, Emma and Olivia bring back

<ul style="list-style-type: none"> <li>- BACCC also looking at their own inclusivity and diversity – suggest connecting these discussions.</li> <li>- Opportunities shared for organisations to look to diversify their workforce:             <ul style="list-style-type: none"> <li>- <a href="#">Bristol Future Talent Partnership</a> – organising work experience for students from black and brown communities.</li> <li>- <a href="#">Green Skills Programme</a> – offering young people aged 18 – 28 access to green jobs, training and business opportunities.</li> </ul> </li> </ul> <p>Roy, Emma and Olivia mandated to go away and think about this more and come back with suggestions. BGCP to see whether there is budget to pay an active facilitator.</p> <p>Suggestion – don't keep constrained to the board – the board only has so much influence and only meets quarterly. Look more widely at decision making structures across the city.</p>	<p>suggestions for increased inclusion.</p> <p>ACTION: LT to explore potential for budget to pay for an active facilitator</p>
<p><b>Joint ecological and climate ask</b></p>	
<p>What are the asks we're making of businesses/organisations across the city?</p> <p>At the moment we have a Climate Ask. Close to having an ask on Ecological Emergency. There is also a resource/waste charter brewing, in addition to an ask on Good Food. Missing – resilience.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> <li>- Risk of overwhelm due to a lot of different asks but it's challenging to simplify issues into one/fewer.</li> <li>- Richard proposed three options: 1) Produce one single sustainability ask. This would be a cleaner message but could have less engagement and would mean starting again on Climate Ask, 2) Create a framework of asks with four or five different ways of showing commitment (depending on the type of organisation). Quite difficult for comms to pull together, 3) Treat all of the asks as separate campaigns.</li> </ul> <p>Feedback:</p> <p>Tricia and Dan support the idea of a framework</p> <p>Ian - we need all three. Problematic that the board has a climate ask. Need a clear top level ask for sustainability, to include ecology as well as climate, that orgs can drill down into, with separate campaigns at different peaks.</p> <p>Gwen – we need to rebrand the umbrella. We already have two strands (Climate and Ecological Strategy) that we need to merge into one, and then have sub-groups underneath. Need to know how the modules link together but need to rebrand the top.</p> <p>Ann – What can we learn about what's gone before? What's worked well, what hasn't? E.g. Go Green, Going for Gold</p> <p>Savita – There's a venn diagram between the climate/ecological work – we've separated them for our own benefit</p> <p>Jo – The more we consider things as siloed the more we end up with a need for reverse adaptations. Need to bring things together as much as possible. This is happening at global level too – how to bring together biodiversity and climate.</p>	

Allan – Could we zoom back and use SDGs as a frame – also include gender, social injustice etc. But is this too much for organisations? Difficult for smaller businesses to get their head round?

Ian – We’re the environment board, we can have a focus on climate/nature and signpost to other areas.

Roy – From a business perspective – why should they sign up/get involved? What’s going to motivate an SME?

Ian – How can we help small businesses navigate all the different asks?

Tricia – Can we tie into procurement strategy? This covers climate and ecological and starting to include social value.

Savita – How to create an ask that suits the larger organisations and the micro organisations – what role can they play?

Ann – Perhaps we need to consider what we are competing with (BCorp, SBTs, SDGs)? What’s the gap we’re trying to fill? Breaking this down by type of organisations – perhaps there’s only a certain group of organisations we need to target.

Ian – How to make it easy for organisations to take action? Get people past pledges.

Olivia – Prioritise the offer rather than the ask? Find out what partners are doing already and how to help them go beyond that, rather than demanding more? Lean on offer rather than an ask makes it unique and more empowering.

Gwen – Queries who is asking?? who is the ask coming from??

Ian – At the top level it starts quite simply. The choices and complexities come lower down. How to start simple and then enable organisations to progressively dig down into the detail?

Suggestion to create a sub-group to help think this through agreed – Savita, Richard, Claire, someone from BACCC.

Action: Savita, Richard and Claire to progress discussion offline – linked with momentum/gaps assessment discussion below.

**One City Plan**

**Outcomes of One City gathering**

Thanks to everyone who attended and contributed. Focused on cost of living crisis - around 250 people attended, [recording available](#).

Hoping to take forward a project called Warm Places network – using buildings that have residual heat from the day to run events and activities for families/kids etc. If anyone wants to be involved in this, get in touch with the City Office.

Next Gathering to be focused on equalities.

**Horizon scanning – longer term goals**

Gwen looked at One City Plan up to 2030 to check what goals might need some forward thinking. These were flagged:

- Pollution in waterways – appears quite a few times before 2030
- 2023: homes insulated to C+
- 2024: very ecological/nature based – is it achievable
- 2025: household waste target, quite a way off
- 2026: residents visiting parks – do we know the baseline?

- 2027: 50% organisations having achieved carbon neutrality – how will we know how we’re doing?

It was noted that there is some progress on these:

- Pollution in the waterways does have a working group.
- Not the same level of coordination currently on waste, although a lot of work going on at BCC. Needs to be an increased focus.
- Nature – work ongoing
- Retrofit/resilience – City Leap to have an influence?
- Business/carbon neutral – activity happening but baseline needed

Measurement of all these targets is a bigger question. How are we measuring progress? What are the implications of not hitting a certain target and then moving on to focus something else?

Do we need to more explicitly map the goals into themes, to ensure we’re looking ahead at connecting goals rather than in isolation? Even if just mapping five years ahead.

Savita and Ian to go through all the ecological targets to flag which are unrealistic, on track etc.

From September there will be a process to refresh the One City Plan.

- **Updates on 2022 OCP Goals**
- **Updates on 2023 OCP Goals**

These items were parked as covered in longer term goals.

LT to circulate mapping of the goals against themes created at the last refresh along with minutes.

**One City Climate Strategy**

**System change models**

Richard gave an update on system change thinking so far. Noted that it feels unlikely that big organisations will voluntarily lead on delivery themes of the strategy, as originally anticipated.

There is a lot of action happening under the themes however, e.g. BCC on heat, BFN on food, BGCP on business, AWT and NHS on nature

How to deliver the complexity of the climate strategy without the resources or structures in place? How to capture spirit of One City approach?

Richard has talked to other cities about what they’re doing – Oxford and Manchester stand out in terms of different models for partnership.

Suggestion to bring together people who think differently/creatively to develop a theory of change.

### **Update on 100 days catalyst challenge**

Biggest win has been talking to lots of organisations doing great things which is already part of their remit, i.e. CSE and BGCP.

Main challenge – lack of capacity for non-core business initiatives. Also in reaching relevant decision makers.

How to do things differently in phase 2?

- Clearer ask of BCC
- More public version of challenge
- Sharing news/report of what is happening
- Funding!

Comparison with pace of ecological emergency – which seems to be moving faster, or with more focus.

### **Sharing our learnings (CCC visit and Cities Mission selection)**

Very positive visit, CCC thought Bristol was really leading the way, particularly excited about Community Climate work.

Bristol selected as part of 100 cities + 12 in the EU Horizon 100 Cities mission – which will result in Technical assistance, funding available, support for Climate Investment Plan, kick off meeting 13 June.

### **Fleet decarbonisation - update**

- Workshop held 7 June
- Good attendance, right people in the room, workshop focused on public sector/utilities with large fleets.
- A lot of shared challenges – infrastructure, supply difficulties, cost, staff engagement
- Quite a few potential ideas for tackling challenges – e.g. better use of data to understand driver behaviour, energy consumption and charging capacity; more shared infrastructure, shared car club between public sector
- Would have liked to see more on seeing this transition as an opportunity to reduce use
- Useful but unclear how discussions such as these can be moved forward – need more energy and time from large organisations to turn these ideas into reality – where does this come from?

### **Community Climate Action Project - update**

- 6 Community Climate action plans published in March, in direct response to the One City Climate Strategy.
- There is national interest in community-led approach.
- Funding bid for phase 2 submitted, with proposals for each community to deliver projects.



<ul style="list-style-type: none"> <li>- Would love Environment Board support if bid is successful.</li> <li>- Will find out in mid-June.</li> </ul>	
<p><b>One City Ecological Emergency Strategy</b></p>	
<p><b>Update from working group</b></p>	
<p>Strategy and planning</p>	
<ul style="list-style-type: none"> <li>- Defining a joint ask to organisations</li> <li>- Review the pollution / water targets in the strategy</li> <li>- Progressing the ecological mapping and wildlife index programmes</li> </ul>	
<p>Comms and engagement</p>	
<ul style="list-style-type: none"> <li>- Stakeholder communication through website, newsletter and events</li> <li>- Team Wilder – taking time to develop strategic, long-term engagement strategy for the region</li> </ul>	
<p>Similar challenge as with climate strategy – energy involved in getting right people round the table.</p>	
<p>Question – could Team Wilder approach be used for climate?</p>	
<p><b>Summary of discussion about next steps on climate and ecological emergencies / joint ask:</b></p>	
<ul style="list-style-type: none"> <li>- Work where there’s already energy/momentum and identify gaps for board to consider how to address – for example City Leap for example will be a massive intervention.</li> <li>- How to focus on what can be achieved, rather than spreading too thin and missing opportunities of things that are moving?</li> <li>- Community Climate Action work and sustainability procurement noted for its potential.</li> <li>- Suggestion to produce an assessment of the things that have momentum, and where there are gaps. Working group can help determine which ones to prioritise and it can be signed off at September’s board meeting.</li> <li>- Discussion around transparency to highlight areas where there are larger challenges.</li> </ul>	
<p>Richard: The next Environment Board meeting is in three months, is there something that should happen more quickly?</p>	<p>Action: SW and RM share back with board proposition on existing momentum and gaps. Board members to review with their organisations and return comments for board sign off September.</p>
<p>Zoe: September meeting could be signing off the proposition rather than the discussion?</p>	
<p>Summary: Savita and Richard will come back with a proposition on where existing momentum is on strategies, where the gaps are, board will review it – discuss back with their organisations about why they perceive as priorities. Sign off at next Environment Board meeting.</p>	

<p><b>Bristol Good Food 2030</b></p> <p>Following on from Going for Gold, Bristol Good Food 2030 will create a new Good Food Strategy. This will meet goals in One City Plan, Climate Strategy etc.</p> <p>A new city-wide food partnership and working groups have been created to make decisions and deliver the 3-year Action Plan (up to 2024). 2030 Framework being developed alongside in addition to comms work.</p> <p>Governance structure: Good Food 2030 steering group reporting to One City boards. Working groups on different themes at a delivery level, and Bristol Good Food consultees providing specific knowledge but who are not involved in working groups.</p> <p>Each working group will complete a template with their objectives, impact, timeframe and actions in order to form the action plan.</p> <p>Comms plan – new Bristol Good Food identity being created, along with a website and regular comms and campaigns.</p> <p>Asks for the board:</p> <ul style="list-style-type: none"> <li>- Offer resources or expertise</li> <li>- Help connect relevant initiatives to Bristol Good Food 2030 – help integration</li> <li>- Support Bristol Good Food 2030 success (advocacy, networking, connecting people and projects)</li> <li>- Join a working group (or encourage a colleague to) on a particular theme – half day meetings once a quarter</li> </ul> <p>Ian – noted that we get a lot of asks on different areas, how do we make sure we are using the resources we have effectively?</p> <p>Emma – can we replicate the governance model of BGF 2030? Can we get funding to do more work on priorities identified?</p> <p>Noted that Lizzi Testani should be the contact point for Louise.</p>	<p>LD to share slides to be circulated along with minutes</p>
<p><b>AOB</b></p>	
<p><b>City Leap – next steps for OCEB</b></p> <p>City Leap partners to present at the next board meeting.</p> <p><b>Referendum</b></p> <p>Administrations response is there is no imminent change– elections were due to take place in 2024 anyway.</p>	

Allan – starting to discuss with scrutiny committee about how to work with counsellors better. There has been positive engagement with counsellors about the One City Approach.

**UOB Intern - Ramsay Veitch**

Innovation intern over the summer for each of the One City Board looking at the long-term goals. Hopefully the intern (Ramsay Veitch) will be able to attend and present some of the findings at the next board meeting.

**BCC Board representative**

Zoe to retire, so Alex Minshull to replace her as official member of the Environment Board. Board offered best wishes.