

BRISTOL ONE CITY

One City Culture Board

Date/time	3 rd November 2021, 13:00-14:30pm	
Location	Zoom	
Chair	Lynn Barlow (UWE)	
Attendees (members)	Ben Phillips (Hippodrome), Carly Heath (NTE Advisor), Emma Harvey (Trinity), Donald McTernan (Ujima), Elise Hurcombe (DIY Arts Network), Gary Topp (Arnolfini), Latoyah Mcallister Jones (St Pauls Carnival), Natalie Moore (Bristol City of Film), Robert Leckie (Spike Island), Sacha Mirzoeff (Channel 4), Sisi Miller (DIY Arts Network), Tom Paine (Team Love),	
Apologies	Carolyn Hassan (Knowle West Media Centre), Charlotte Geeves (Bristol Old Vic), Rasheed Bello (Babassa), Anna Rutherford (Architecture Centre), Billy Alwen (Cirque Bijou), Clare Reddington (Watershed), Emma Blake Morsi (Rising Arts Agency), Eve Russel (Bristol Pride), Fiona Francombe (Bristol Old Vic Theatre School), Jaswinder Singh (Asian Arts Agency), Mary Luckhurst (University of Bristol), Med Jama (Freelancer), Matthew Tanner (SS Great Britain), Olivia Ware (Many Minds), Pat Hart (BCFM), Osei Johnson (Babassa), Robert Mitchell (Black South West Network), Stephanie Marshal (BBC), Dan Deeks (Motion), Lawrence Hoo (CARGO), Shagufta Iqbal (Kiota), Cllr Craig Cheney, Deputy Mayor of Bristol	
Observers		
Invitees	Octavia Clouston (City Office), Raquel Aguirre (City Office), Jon Finch (BCC Culture Team)	
ITEM	ACTIONS	
1) Welcome and minutes sign off – Lynn Barlow – (LB)		
<p>Welcome</p> <p>The minutes from the previous meeting were signed off.</p>		
2) Night Time Economy update – Carly Heath, BCC – (CH)		
<ul style="list-style-type: none"> CH flagged that drink spiking has been the biggest issue in the Bristol Night Time Economy in the last few weeks. Advised that in response to this, the drinks spiking campaign is now live and has resulted in an arrest. <ul style="list-style-type: none"> The public facing side of the campaign is an awareness campaign for audiences with posters up around the city in 110 venues. The industry facing side is the provision of drink testing kits and a process guide on how to deal with spiking when it happens and how to request a kit. 	<p>CH asked board members to help raise awareness through their networks about the availability of drink testing kits for venues.</p> <p>CH raised that she wants the board and the wider cultural community to create</p>	

<ul style="list-style-type: none"> • CH reported that the campaign is in collaboration with the Avon and Somerset Police, Bristol City Council and Bristol City Centre bid. • CH flagged that there will be a NTE summit at the beginning of April 2022 where the NTE will be working with the Night time Industries Association and vibe lab, who are part of Berlin club commission, to talk about the needs of the night. 	<p>a Bristol response as part of the Summit</p>
<p>3) Health Update, Jon Finch (JF), Latoyah Mcallister Jones (LMJ), Carly Heath (CH)</p>	
<ul style="list-style-type: none"> • JF flagged that the pandemic restrictions from national government have remained fairly limited. • JF raised that mental health has been talked about in previous meetings and has obviously worsened due to the pandemic - and gave an opportunity for members to flag any issues in their teams. • LMJ flagged that it is difficult to balance people's personal needs and the need to get together face to face, and that anxiety around this issue is rising with no obvious solution. • JF suggested that there could be a sharing of best practice across member organisations. • CH reported that her team is working with Thrive to develop Thrive at Night - a specific set of resources for Late Night Cultural Industry Workers 	
<p>4) Board Membership Review - All</p>	
<ul style="list-style-type: none"> • LB flagged that Andrea Dell (AD) will be joining a coming meeting to talk about the Board refresh and the strategic direction of One City and introduced Jon to preface this for the members. • JF [BCC] reported that there's been a broad review of the way the One City Approach works across Bristol. • JF said that Andrea has been talking to all the boards and their chairs and the Mayor's Office to think about the best way forward to achieve consistency in terms of the operations of the boards. • JF flagged that the City Office has come up with suggested changes to achieve that consistency and briefed the members on these: <ul style="list-style-type: none"> - Renewed terms of reference document across all the boards - Having a clear number of people across the boards - Members are appointed for a period of 18 months - Moving to quarterly board meetings - Boards will have dedicated support officers from BCC - A strengthened definition of work plans for each board focusing on board strategy delivery and the overall OCP - OCP goals delivery via task and finish groups 	

- Introduction of a governance board formed of City Partners that will help ensure that city office is reporting even more transparently and effectively

Discussion:

- LMJ [St Pauls Carnival] wanted to hear more about what the City Office governance board would look like and how it would be created so that it wasn't another city partners meeting (seen as closed door).
- RA [City Office] said that Andrea Dell would give a full update at the next board meeting but that the board would likely be to have round the table anchor organisations from around the city who will oversee the delivery of the One City Work Plan.
- LMJ [St Pauls Carnival] flagged that these conversations are already happening in rooms disconnected from those affected which she sees as a problem.
- LB suggested that this issue of transparency be raised with Andrea Dell.
- TP [Team Love] suggested that over representation results in a lack of efficiency but acknowledged that there needs to be a balance struck in which there is still transparency and representation.
- GT [Arnolfini] suggested that it would be helpful to establish scope for the boards to recognise where the culture board can add value and amplify. Also suggested that 18 people is still too many and that representation occurs through the work that is done rather than through the members of the board.
- GT [Arnolfini] flagged that a year of work from BCC officers (which has been offered) will probably not be enough capacity. In addition, highlighted the complexity of balancing civil society influence with political elected members influence and suggested that this has to be gotten right early on and asked what the board was influencing in terms of resources.
- BP [Hippodrome] criticised the board for being unwieldy and large and suggested that there are other culture groups/networks that are more effective and that the board should be smaller than 18 members.
- EH [Trinity] suggested that members should be elected and suggested that the DIY arts network could facilitate this. Indicated that the culture board is mostly duplication of the agenda of other sectors and board such as health and night time.
- EH [Trinity] suggested for the board to take things to other boards rather than absorbing the agendas of others.

<ul style="list-style-type: none"> • DM [Ujima] flagged that he is involved with a smaller group that meets more regularly that is more effective and suggested that he does not know what this group does or contributes, particularly to culture. • SM [Channel 4] suggested that there is a pull between size and spreading information about what is going on in the city vs being more proactive and dynamic and set agendas and be more frank footed then that would demand a smaller group. • SM [Channel 4] suggested that the board's function has not been identified and defined. • SM [DIY Arts] suggested that there are already a lot of things going on that the board gets swept into - and not many things that the board itself does. • EH [DIY Arts] flagged that the membership of the culture board has a significant impact on the participation in the DIY Arts Network (reducing the numbers of participators) and suggested that the network could be involved in task and finish groups. • EH [DIY Arts] agreed with Emma Harvey about electing members and suggested that clarity about priorities is crucial and that a relationship with WECA would be valuable. • NM [Bristol City of Film] suggested that the Culture Board needs to distinguish between its strategic function and that of the task and finish groups. Also referred to the importance of quantifying the impact of the sector and building that into strategy 	
5) City of Culture – Citizens panel	
<p>City of Culture – Citizens panel</p> <ul style="list-style-type: none"> • E H [Trinity] suggested that it is difficult to build a direction of travel due to competing agendas. • EH [Trinity] suggested that the board is democratic to the point of inactivity - inclusion becomes disempowering. • EH [Trinity] suggested working towards a goal of applying for City of Culture 2029 - to create a framework within which the board and its goals can work. • EH [Trinity] suggested that the Citizen's Assembly structure could be incorporated into the bid/process to improve democratic decision making and create a 'Citizen-led approach' to the bid. • LMJ [St Pauls Carnival] spoke about her experience working on the last Citizens' Assembly and how to incorporate this approach into the Culture board and the city of culture bid. • LMJ [St Pauls Carnival] flagged that the proposal would need a task and finish group. <p>Discussion:</p>	<p>EH and LMJ agreed that they want to encourage expressions of interest from the board to join the T&F Group to be raised at the December Board meeting.</p> <p>JF suggested that this proposal is raised as an agenda item with the Economy & Skills board.</p> <p>All – comments on 'Citizen-led approach' paper to be sent to</p>

<ul style="list-style-type: none"> • JF [BCC] agreed that the process of bidding is very valuable for the involved cities and lent his support to EH and LMJ. • LB asked how big the Task and Finish Group would be and if EH and LMJ wanted to ask for expressions of interest to join the T&F group. • GT [Arnolfini] suggested that this idea could be socialised with businesses and institutions to take the temperature of the organisations. • LB suggested that we get a list of people to get in contact with for funding and that the board members could contribute their creative expertise to assisting EH and LMJ with the pitch. • BP [Hippodrome] flagged that the process of matching funding is very long and difficult and that expectations may need to be adjusted. 	the City Office by the 19th November
<p>6) AOB</p>	
<ul style="list-style-type: none"> • EH [DIY Arts] suggested that the in-person meeting at Arnolfini (December 15th) should come with protocols such as lateral flows beforehand to make the event accessible – agreed by all members. 	