

<b>Date/time</b>	8 December 1400-1700	<b>Format</b>	Online
<b>Co-Chairs</b>	Ann Cousins (Arup), Cllr Nicola Beech (BCC)		
<b>Attendees (Members)</b>	Andrew Linfoot (AL), Dan Green (DG), Esther Coffin-Smith (ECS)(alternative for SW), Gwen Frost (GF), Iain McGuffog (IM), Jessica Ferrow (JF), Katherine Piper (KP), Savita Willmott (SW), Simon Roberts (SR), Zoe Willcox (ZW), Ian Barrett (IB),		
<b>Secretariat</b>	Vicki Woolley (BGCP), Claire Jacob (BGCP Secretariat from Jan 2022) and Alice Peperell – taking minutes (BGCP)		
<b>Observers</b>			
<b>Invitees</b>	Alex Minshull BCC (AM), Andrea Dell BCC (AD), Allan Macleod (AMac), Jo House – BACCC Co-Chair (JH), Richard Martin BCC (RM), Tricia Down (TD), Rebecca Kirk (RK), Sara Telahoun (ST), Hele Iles (HI), Andy Mears and David Martin (Wessex Water)		
<b>Apologies</b>	James Longhurst; Nicola Beech (attending until 4pm)		
<b>ITEM</b>			<b>ACTIONS</b>
<b>Regular items</b>			
<b>(1) Welcome, quorum &amp; declaration of interests</b>			
<ul style="list-style-type: none"> <li>[AC] welcomed members to the meeting and confirmed quorate.</li> <li>No new declarations of interest.</li> <li>The first half of this meeting is being livestreamed on YouTube for the benefit of Observers.</li> </ul>			
<b>(2) Board membership (and meeting) update</b>			
<ul style="list-style-type: none"> <li>(AC) Invitees today: Andy Mears and David Martin from Wessex Water for the agenda item on Water Quality.</li> <li>Simon Wood is leaving North Bristol Trust in December and Tricia Down, Associate Director Strategic Estate Development and Sustainable Health, would like to take his place on the Environment Board. No objections.</li> <li>Claire Jacob will be secretariat / main point of contact at BGCP until Feb so please liaise with her for any Board related queries.</li> </ul>			
<b>(3) Minutes of last meeting &amp; action register</b>			
<p>The group approved minutes of last meeting.</p> <p>Board reviewed actions register, notes and changes agreed as follows:</p> <ul style="list-style-type: none"> <li><b>Membership:</b> Explore future EB membership for and Black &amp; Green Ambassador representative. <b>Update: (AC)</b> Update and conversation later in the agenda.</li> <li><b>Homes:</b> Produce proposal on cross board session (Environment + Homes) <b>Update: (AMac)</b> No update yet, to be picked up later in the agenda.</li> <li><b>Comms &amp; Engagement:</b> Discuss architecture of best group to address balance of both climate and ecological communications <b>Update: (SW)</b> Lots of conversations about how to link up climate communications group with wok around the ecological emergency – there’s going to be a strategic communications meeting with key people from both sides on 11<sup>th</sup> January</li> </ul>			

All other actions that are in progress or have been completed included in the slides and minutes and are being covered in today's agenda.

## Updates & Discussion

### (4) One City Climate and Ecological Emergency Strategy

#### Updates:

- **100 Days Catalyst Challenge (SR)**

This is an experiment to encourage an organisation and particularly a person within an organisation to take on a particular strand of the One City Climate Strategy to take some responsibility for bringing the relevant stakeholders together and work through next steps and build a wider sense of partnership of people to overcome the inertia that crept into areas of the OCCS. It was 'launched' at the City Gathering and replayed at WoE COP event. Not so much new initiatives but recognising the link between existing and relevant work and making the link with OCCCS more explicit.

- **Business & Economy** – Bristol Green Capital Partnership and Business West took responsibility through Climate Action Programme and Climate Leaders Group (Claire Jacob and Nina Skubala)
- **Food** – Bristol Food Network committed that the work that goes forward on Gold Sustainable Food City (Joy Carey)
- **Transport** – Jon Usher who took this on and subsequently left Sustrans and TBC who takes that on going forward
- **Waste & Consumption** – Resource Futures (Bethan Jones and Gwen Frost) – resourcing dependent
- **Infrastructure Interdependency** – Bristol Water (Iain McGuffog) sourcing information from BCC on who best to convene
- **Domestic Homes Net Zero Retrofit** – CSE (Simon Roberts) – Convened a workshop which featured insulation and heating contractors and training providers and colleges with local authorities and funder providers at City Hall in November. Looking to engage with WECA and co-design a programme to apply their resources to this area of work

Haven't pulled everyone together yet and people need a bit more support and coordination from **(SR)**, **(RM)** and BCC. There are six or seven strands of OCCS that aren't covered including other aspects of building and electricity.

- **Bristol One City Climate Change Ask (RM)**

- The ask is now live on [One City website](#) reiterating the need for every business and organisation in Bristol to be on the same net zero journey
- This initiative came about following last EB meeting was launched at the One City Gathering as an ask and the offer is still a WIP. BGCP offering business support through its [Climate Action Programme](#) and [Climate Leaders Group](#)
- 23 businesses have since signed up – organic mix
- Need help to build momentum – need endorsements from warm audiences who already have ambitions to tell the stories to inspire others
- Still collecting stories – once 1000+ business on board will do bigger comms and targeted events as budget allows
- Specific ask: What can your organisation do reach people and get them on board the Climate Ask?

- **Ecological Emergency Strategy (SW)**

13 months since launch of Ecological Emergency Strategy

- **2021 Highlights include:**
  - Space for Nature – Ecological Network mapping and Bristol Wildlife Index (both UK firsts)
  - Pesticides – Landowner workshop and UK’s first Pesticide Amnesty in National press
  - Water – initial meeting held
  - Comms – Microsite, raising awareness of the strategy through large numbers of meetings and partnership. Biodiverse Cities (World Economic Forum award/ accelerator – through
- **Barriers/ challenges include:**
  - Dominance of COP26 / climate action – needs to be lined closely to nature’s recover
  - Clarity over One City approach in practice
  - Complex city picture
  - Implementing group – not the right structure
- **2022 / Opportunities**
  - Develop pipeline of projects for all four work strands – Wider Footprint work has potential to be sector leading
  - Strategic comms meeting set for Jan 2022
  - Nature and climate together
  - COP15 – Narrative piece being sent through international team to the Mayor’s office

**(5) Water Quality**

Context: **(NB)** Looking at issues the city is facing and that are in the climate ecological action plans – complex areas where the facts are so critically important and thus felt the whole EB would benefit from hearing directly from Environment Agency and Wessex Water about the situation with Bristol’s waterways to share and learn together.

- Presentation – Rebecca Kirkland from Environment Agency (5 mins)
- Presentation – Dan Green, David Martin and Andy Mears from Wessex Water (5 mins)

Rebecca gave an overview of the Avon catchment quality and pollution sources, and Dan and colleagues talked about the Wessex infrastructure and discharges, and past and future improvements.

**(6) City Office Review & Terms of Reference**

- Presentation from **(AM)** and **(AD)**

Following City Office Operating Model review over the summer / Autumn, developing a new governance and operating model which includes renewed TOR. These were circulated to EB members with the papers for this meeting – with some text and ideas from original TORs being carried forward. City Office requested input from EB on some of the recommendations – specifically around membership and processes such as Task & Finish Groups and cross-Board working.

**[All]** 95% there with ToR, if anyone has any comments, please let **[AMac, BCC]** or **[CJ, BGCP]** know

**Workshop / Group Discussions – 2021 Reflections & 2022 Workplan & Priorities** (closed session)

**(7) 2021 Reflections, Progress and Achievements**

**(8) 2022 Workplan & Priorities: Role of EB**

**(9) What next and how?**

**(10) AOB**

*\*\* Everyone to please think about future agenda items*