

Date/time	16 June 1400-1700
Attendees (members)	Ben Ross, Dale Southerton, Dan Green, Esther Coffin-Smith (alternate for Simon Wood), Gwen Frost, Iain McGuffog, Ian Barrett, Jessica Ferrow, Katherine Piper, Rebecca Kirk, Savita Willmott, Simon Roberts, Zoe Willcox
Chairs	Ann Cousins and Cllr Nicola Beech (Co-Chairing)
Apologies	Members: Andrew Linfoot, Noah Sapla, Simon Wood. Invitees: Jim Longhurst (BACCC co-chair), Jo House (BACCC co-chair)
Secretariat	Vicki Woolley and Clara Fung (BGCP)
Observers	None in attendance
Invitees	Alex Minshull (BCC), Allan Macleod (City Office) [AMac], Richard Martin (BCC), Mark Leach (BCC), Sarah Lynch (BCC), Marvin Rees - 3.30pm to 4pm (Mayor of Bristol)

ITEM	ACTIONS
Regular items	
(1) Welcome, quorum & declaration of interests	
<ul style="list-style-type: none"> [AC] welcomed members to the meeting and confirmed quorate. No new declarations of interest. This meeting is being livestreamed on YouTube for the benefit of Observers, however we will pause the live stream at 4pm for the purpose of a Board discussion session – for transparency we will ensure that outcomes are recorded in the minutes and at the next Board meeting. 	
(2) New Co-Chair introduction and welcome	
[AC] Introduced Cllr Nicola Beech as new Co-Chair. Cllr Nicola Beech is councillor of St George Central ward and cabinet member of the new Climate, Ecology, Energy and Waste portfolio.	
(3) Board membership update	
<ul style="list-style-type: none"> [AC] Thanked all members who participated in the City Office Equality, Diversity and Inclusion review. 11 out of 19 members participated. Next steps: City Office are proposing a workshop with Board members to review outcomes. More information to follow. Noah Sapla is stepping down as unable to currently commit to being able to attend Board meetings. Noah was the nominated representative to connect with the Health & Wellbeing Board – Simon expressed interest in volunteering to be representative connected with Health & Wellbeing (in addition to current liaison role with Learning & Skills Board) on a short-term basis until someone expresses interest. The Board supports the Co-Chairs proposal to explore membership of a Black & Green Ambassador to fill the vacant position. 	(AC/NB) to explore membership of a Black & Green Ambassador
(4) Minutes of last meeting & action register	
<p>The group approved minutes of last meeting.</p> <p>Board reviewed actions register, notes and changes agreed as follows:</p> <ul style="list-style-type: none"> Ecological Emergency Strategy – [SW] has shared ToR and presentation material as requested – Action complete Ecological emergency – pollution briefing paper – Action incomplete due to change in approach – to cover in later agenda item. 	

- Food working group – to cover in later agenda item.
- Green actions noted as complete.

(5) One City Plan updates / asks & offers

Goal 7: [JF] will be covering this goal in the next agenda item

Goal 8: [ZW] gave an update and presented slides 6-11 of papers circulated, as well as a video on slide 12, on the news of Bristol’s award as Gold Sustainable Food City:

- One City Good Food Plan 2030 – initial planning underway, aiming to provide update at the next meeting in September on scope of plan. Health & Wellbeing and Environment board will have sign off on final document.
- Food Equality Strategy work – stakeholder meetings and community consultation underway; face-to-face sessions and stakeholder event at end of July; Draft plan in Autumn; and final document to cabinet by early 2022.

Goal 9: [IB] gave a verbal update:

- Various government schemes happening, with bids from Avon Wildlife Trust, South Gloucestershire and West of England. Working to obtain funding to improve wildlife habitat in the area is top priority for the West of England Nature Partnership.
- Lots of work happening but ambitious to achieve goals within the timescale.

Goal 43: [KP] gave a verbal update on awards which will be part of Festival of Sustainable Business:

- Gala dinner and award ceremony on 7 April 2022 as part of 3-day festival. Planning at early stages, meeting on monthly basis. 5 awards per theme – people, planet, prosperity, peace and partnership – linking in with SDGs. Possibly looking at multinational, regional, SME levels, life-time achievement / related to COVID recovery.
- [SR] suggested ‘built back better’ award for those who have made significant changes in their practice as part of their COVID recovery – might help to bring in more diverse organisations outside the ‘usual suspects’.
- Will be looking for sponsors and a few Environment Board members to be on the panel of judges. More information to follow.

(6) OCP Goal 7 (2021) / City Priority - Updates & discussion:

[JF] gave a verbal presentation, referring to papers circulated:

- [JF] leading on Goal 7 ahead of COP26 and ran a design sprint on a pro-bono capacity with 20 people last week to come up with ideas of activities for this goal.
- Noted that [ML] has set up a One City Climate Strategy Communications and Engagement (OCCS C&E) group which focuses on medium to long-term timeline.
- [JF] provided overview of briefing paper that was circulated before the meeting, outlining the range of ideas from the sprint.

Questions and comments from the group

- [AC] What resource is available from the City Office to support achievement of One City priority goals?
 - Depends on the approach but in the past City Office has engaged with universities to bring in interns, bring in partner support, using other mechanisms to bring in extra resource and working with others to bring in funding if needed.
 - Part of [AMac]’s role is to support the Environment Board in achieving this goal.
- [SR] Which of the ideas can the board most effectively deliver within the timeframe and with the limited resources of the Board?

[JF] to meet with [NB], [AMac] and others from the council to follow up on next steps.

- [JF] has conducted initial mapping of ideas by difficulty vs importance (included in briefing paper) so open to Board members' thoughts on that, particularly on the 'quick wins'.
- [SR] Live progress dashboard comes with challenges of figuring out what progress is expected so may take too much time to be a 'quick win'.
- [IM] how can existing activities/plans be built on and feed into these ideas? Idea 7, the 'One City Voice' campaign, would enable this.

The group discussed the following questions in breakout rooms and were invited to share their thoughts on the placement of ideas on the effort v impact matrix.

1. *Which of these ideas (if any) do you feel are best placed for the Environment Board to take forward?*
2. *Which of these ideas (if any) do you feel others are best placed to take forward?*
3. *What is the environment board's role in making these happen? (i.e. as delivery lead or enabling others to deliver)*

A straw poll on Q1 and Q2 from above was conducted. Results can be viewed [here](#).

Comments and questions from the group

- [BR] suggested building core content to be used across multiple channels e.g. WhatsApp, social media, influencers etc for consistent messaging.
- [IM] Need to know how to measure progress and action, and encourage people to measure their progress and action. Ensure existing activities are linked up and measured against the goal - focus more on framework, branding and measuring.
- [GF] Need to understand and be clear on what to communicate. Also ensure alignment with priorities and outputs of the OCCS C&E group.
 - [ML] this work by Jess on the goal 7 critical to deliver before COP whilst OCCS C&E group work on difficult and complex questions – group will explore consistency (such as branding), behaviours (such as evidence from data and tools e.g. mosaic) and the Grantham Institute of 9 behaviours regarding short-term outputs in their next meetings.
 - [ML] and [JF] has worked closely together on Goal 7 activities.
- [SR] with only 3.5 months to carry out activities, it filters out most ideas. Must consider reaching out beyond digital and social media communications. The board or a subgroup can define criteria of how content is used to avoid negative association that might damage reputation.
- [NB] combination of ideas to create identity and presence in the lead up to COP26 and tie in with funding.
- [AC] maybe fitting to have a core group of organisations e.g. BCC, City Office and others to deliver and Environment Board subgroup to steer.

[JF] will be meeting with [NB], [AMac] and others in the council to catch up on next steps – open to other board members to join and be a part of a Board subgroup to support this (or a colleague within their organisation).

- [SR] expressed interest in volunteering (a colleague) in joining the subgroup.
- [SW] happy to join the meeting and support in whatever way. She's a representative connected to Culture board but has not been able to meet with them yet to discuss climate and ecological communications.

(7) Update from Marvin Rees, Mayor of Bristol

Item 8 was covered before item 7.

Marvin Rees provided a verbal update, noting the following:

- Shared appreciation of how this board is run and thanked the board for its work, and work of previous co-chair Afzal Shah
- Assertiveness is encouraged when communicating with other boards, particularly with offers and asks.
- Marvin is on the World Economic Forum panel on the Future of Cities and suggested work stream on city finance to enable decarbonisation of the city. Concrete conversations on how to decarbonise, meet social crises and finance it needs to happen after COP. First Future of Cities event with speakers from Bloomberg, C40, Opus Foundation and World Bank. Next meeting on 24th. Hoping to reach out to Mark Carney. Suggested Shelley Narnia to be invited to a future board meeting to provide update.
- Working on climate-driven migration, new project with Mayors Migration Council and C40 – launched a few weeks ago and they’re producing piece of work in run up to COP.
- Welcomes the Board to help the city engage in difficult conversations, particularly around meeting the needs of a growing population without negatively impacting the environment.

Questions and comments from the Board

- [SW] haven’t been able to speak to the culture board but suggested a formal event for all Board representatives to meet.
- [MR] great idea, would also be great to host events in the city in the run up to COP. All boards should be on each other’s agenda so let City Office know if that’s not happening. The office is looking to develop an agenda form with a standard item for the boards to think about what they’re asking from the other boards.
- [SR] Would also be useful for the Boards to ask what information they need to understand what is being asked of them. Noted that Bristol Green Capital Partnership Gathering at end of September is focusing on Cities vs Climate Change in the lead up to COP.
- [MR] suggested mapping out sequence of local and national events that are happening in the lead up to COP. Ensure (climate-driven) migrant communities’ voices are linked in and heard in these conversations.

(8) Nesta Challenge

[NB] gave a summary and update on the Nesta Challenge and presented slides 16-18 (circulated).

[AMac] presented slides 19-25, providing overview of the long and short-term timelines; the discovery workshop; links with One City Homes & Communities goals; the next steps; and the definition of value.

Questions and comments from the group

[AC] Possible asks from the board? [AMac] will return to the board with questions on engagement phase and ask for board representation at next workshop. Engaging after World Expo and supporting with innovation.

[AMac] to return to the board with questions on engagement phase and ask for board representation at next workshop.

(9) Ecological Emergency Strategy & Climate Strategy discussion

[SW] and [RM] provided updates on the Ecological Emergency Strategy and Climate Strategy and led a discussion on next steps, opportunities and challenges.

This included consideration of:

- How to utilise the One City Approach
- Resource and capacity required to address the scale of the challenge.
- What is the ask and how the asks can be made to organisations
- Bristol’s 2030 targets outside the national framework (net zero target is 20 years later).
- Role of Water companies in ecological emergency strategy
- Importance of city-wide communications and engagement to raise awareness amongst stakeholders
- Organisations with net zero commitments or science-based targets will need to look at Scope 1-3 emissions to reduce their carbon emissions and there are opportunities for broader thinking and managed collaboration in dealing with Scope 3.
- Consensus on asks coming from senior authority and asks being clear but not too prescriptive.

[SW] and [RM] to take in the Board’s comments and report back at future meeting. [AM] clarified that [RM]’s role is on behalf of the Board and the City Office. [RM] will follow up with asks and questions to the Board around stakeholder engagement, and the Board happy to support and offer any members to attend meetings with [SW] and [RM].

[IM] and [DG] to convene around the water quality objective of the ecological strategy

(10) AOB

1. **Fuel Poverty Action Plan** – [VW] noted that BCC energy team have requested to return to the Board meeting in Sep 2021 as the Fuel Poverty Action Plan is being updated to align with the national strategy that was released earlier this year and as part of that process, they would like to obtain endorsement on the updated version of the action plan.
2. **Resource West & Bristol Water updates:** [IM] planning to do an updated history for Bristol Water’s 175th birthday and will ensure links with One City Boards. Hoping to produce One City branded educational resource on water.