

	Date/time	Tues 2 nd February 2021 1400-1530	Venue	Zoom call
	Co-chairs	Craig Cheney (Deputy Mayor of Bristol) & James Durie (Business West)		
Time	Agenda			
14:00-14:05	1)	<p>Welcome from Chairs – James Durie / Craig Cheney</p> <p>Actions:</p> <ol style="list-style-type: none"> 1. Work need to be done with sub groups to identify top 6 or 7 and work with partners to drive those, continually engage with WECA and identify lead boards and members - City Office 2. Economy board looking at a wider wellbeing subject; strategic rather than reactive – City Office 3. Local conversations with telecom providers locally - BS, AD & JT to link up. 4. DJ and JT to pick up conversation re O2 phones with data 5. Share risk scanning grid spreadsheet & horizon scanning - JD and AD to compare notes on this 6. SC to speak to AD and Cllr HG about affordable childcare 7. CC to press to get gender and ethnicity pay gap reporting 8. National and WECA are looking at digital skills and will be spending time trying to work with those organisations that whatever skills we are training for are employer led and not led by education - BS 9. Board members to contact DJ with any Bristol views/updates about economic recovery and job stimulation for the Chancellor and budget announcement 		
14:05-14:20	2)	<p>Update on Economic Recovery Strategy – Andrea Dell</p> <p>We want to work with the sub groups of the Economy Board and other boards on shaping our conversation with city partners and collaborative working and ideas. AK: due to appoint an officer who will be tracking and working on the metrics on the economic strategy</p> <p>Slideshow (slides to be circulated):</p> <ul style="list-style-type: none"> • The Economic Strategy launched on 16th October • Working on the <i>what</i> and <i>why</i> now, looking into the <i>how</i> and <i>when</i> • Continually engage with WECA • Identifying lead boards and members • Tracking action • Publish update by 12th march at city gathering • 117 actions atm • JD: can see how all the strands join up, getting to the crux of the opportunities and how we work together 		

		SC: 2 million on kick start, women's commission interested in social care which is a growing industry and there are opportunities there.
14:20-14:25	6)	<p>Digital Divide update – Andrea Dell and Jane Taylor</p> <p>One city have been mapping to see what work is currently happening over the city. We want to be clear and myth bust! We need to remember that this problem isn't solved by handing out tech, this issue is more than just the kit element, need software for schools.</p> <p>JT</p> <ul style="list-style-type: none"> • Currently working on 3600 laptops from council to distribute. • One big challenge is cost of data; people living in poverty and who have lost their income are struggling. • The major difference: JB is getting donations from communities and individuals and BCC targeting groups such as parents of 2 year olds who are eligible for DWP, packaging device with skill support. • Another group is older isolated people. NEET yp and adults as well that need support • Action: Need more contributions, more availability on building the software, to cleanse and implement skills etc, this is and will be the basis of a good system in Bristol, it just needs to be refined and published. • About to do a survey with all schools, there is just a delay with schools making a request to government, some requests working smoothly. • 800 students trying to do vocational learning on their phones! Agreed to supply post 16 with laptops but from spring! • DJ commented: that the data picture is very difficult, he echoes that it is hard to determine the issues. • We have a real time issue, James working with The City Office. • There obviously has been a huge focus on children and young people but we need more access for adults, as behind each child and young person will be their family/someone holding parental responsibility who also does not have digital access/knowledge. Local conversations with telecom providers locally. Marvin and Asher Craig having conversations about this. <p>Kickstart: Model dwp, announce, 6 month. 2 weeks ago government changed gateways, gateways scrapped due to fraud concerns which slowed up the whole process. There are 164 roles ready but cannot distribute, employers are understandably frustrated, as the goal posts keep shifting.</p>
14:25-14:30	3)	<p>Horizon Scanning – Andrea Dell</p> <ul style="list-style-type: none"> • Risk scanning grid spreadsheet which will be shared with all • Talk current and future flags • Nationally and internationally distrust in politics potential threat • Rise in evictions, evictions restrictions changing • Outcome of horizon scanning to be circulated each board
14:30-14:40	4)	<p>One City Plan update – Allan Macleod</p> <ul style="list-style-type: none"> • Received all of the final timelines spanning all the boards. Worked with colleagues to finalise economy plan. • We have since reviewed with Cabinet and City Leaders who have now spoken

		<p>with the MP's.</p> <ul style="list-style-type: none"> • There are lots of discussions happening and we are collating the draft narratives and will be finalising the text next week. • This time round, there has been a longer running time than usual for timelines as we wanted to ensure plan has more accessibility points.
14:40-15:05	5)	<p>Sector Updates – All</p> <p>MB:</p> <ul style="list-style-type: none"> • Job advert for the NTE advisor role is live. • The advisor will be working in the Mayor's office so will have sight of the decisions made. • When NTE advisor employed they will become a board member. • Shain Shapiro CEO Sound Diplomacy is working internationally and is currently working on projects on the musical and cultural assets around the city, which will aid us in developing an effective strategy. • Action: Helen McGee is going to speak to the BIDS to ensure John Hirst is involved. The first draft proposal has been sent to Keith Rundle, Action: MB to send to JH. • This work will give us an element of protection and will be a city revitalising project. Sound of diplomacy link shared in chat, key output is a supplementary planning doc as well as the mapping around what we already have. • A lot of people see night time economy negatively, want to ensure its positive • No other update except that a lot of people have applied for cultural recovery fund. <p>FYI:</p> <ul style="list-style-type: none"> • NTE sub groups: • Planning policy sub group headed by Helen McGee • Promotion headed up by Tom Paine • Safety and access group Helen Mopp and Annie MacGann • Skills group <p>https://ce0389li.webitrent.com/ce0389li_webrecruitment/wrd/run/ETREC107GF.open?VACANCY_ID=430332A1D7&WVID=5153023bMp&LANG=USAhe</p> <p>https://www.sounddiplomacy.com/#</p> <p>NC:</p> <ul style="list-style-type: none"> • Covid is dominating everything atm. • Highlighted potential issues for workers getting vaccinated, as we need to ensure they get paid release from work to get the vaccine. • Age group of people getting vaccinated is now going down. • There are tight notifications on vaccine appointments. • Making the case for people who cannot afford to self-isolate through an ongoing campaign speaking with councillors. • There should be legal responsibilities of employers and workers if someone refuses the vaccine. • Some businesses have said they won't employ people if they aren't vaccinated. <p>JD:</p> <ul style="list-style-type: none"> • Brexit issue trying to support businesses with practical difficulties, understanding VAT and moving goods backwards and forwards.

		<ul style="list-style-type: none"> • DIT role, some activity happening, there will be a national and local settling period and businesses are suffering. • The Free Port Bid is moving forward and is applications are due by Friday. This BID covers South Gloucestershire, Bristol, North Somerset and the boundary of the M5. This is a huge opportunity for this area. • Looking longer term, the government programme discussing the prospect of the nuclear power plant, which is not directly in Bristol but will be using some capabilities to work with Barclay and other areas. Next stage of process End of march. • Focus on the upcoming elections with priority on city's mayoral elections. • Focus: Trying to make sense of kick start and how/why it's changed. • <i>NS: On the Climate Change front -30+ employers who have set Net Zero by 2030 targets are now taking part in the Climate Leaders Group (https://bristolgreencapital.org/the-partnership-launches-climate-leaders-group/) and at Business West we are creating a hub to share expertise and resources to help ANY business to begin their journey to Net Zero, here is the first iteration https://www.businesswest.co.uk/trading-to-net-zero there is some more development taking place before it launches soon.</i> • We need a detailed, live, in time need, this is what is slowing us down - JD <p>DS:</p> <ul style="list-style-type: none"> • Busy with digital inclusion. • Lower level skills closed, outcome of who is provider will be released soon. • Business innovation funds directly going into businesses, • low carbon challenge fund. • Recovery fund, high street catalyst fund, agreed. Bristol included in that to work with high streets in phase one. • Full business, 500,000 grant funding for businesses and freelancers, same target group, underway. • First draft of legal tech, first tech company. • Access to justice. Inc social care and asylum and benefits. Published before--- <p>SC:</p> <ul style="list-style-type: none"> • Continued concern with social care and what is happening with women. • Nationally women are not being furloughed and instead are losing their jobs and ultimately providing 24/7 childcare. • The social depletion surrounding single parents and their children is having a massive effect. <p>ZN:</p> <ul style="list-style-type: none"> • Home schooling started September 2020 through to December in the USA • Current figures re home schooling have shown a significant employment loss in women. The majority of women who have lost their jobs are BAME. • In UK home schooling only commenced January 2021. • Gender pay gap suspended last year but no indication it'll be suspended this year. • 2020 have not released the pay gap. • Would be good to look at ethnicity pay gap. • Women in business task group; doing events about young women in employment, with kickstart, however still lots of hovering question marks. • There are going to be two events; one for employers and one for young women and young people to discuss how to increase their employability. <p>JH:</p>
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- Tourism in complete hibernation and not too much to report.
- On retail front, there have been further developments in last 7 days, Asos buying many of the Arcadia brands taking many shops off the high-street.
- Debenhams officially closing end of May.
- There is a real feeling of optimism coming through despite many negatives, once we get going people in the tourism industry are looking for a bumper summer as soon as is safe to, people will be coming out and wanting a UK holidays so Bristol will benefit.
- Yesterday a meeting was launched to summarise 'in movement' insights into the work we have gained with Visa and O2. Really helpful for the future to quantify things.
- In NTE we are looking at a drop of 50 million compared to last year, be good to compare and quantity.
- AK: commented on spend of movement data, will be a really invaluable resource for this group, looking at health and key indicators in city and visitors, allowing us to track impact on interventions. Be good as a future agenda item, feed into dashboard. Good to have live data compared to the time lag we have experienced previously.

BM:

- Skills for jobs issues
- Review of post 18 funding

IM:

- Environment update; focussing on update to One City Plan
- A lot of things next year are linked, just trying to get companies and people thinking of resource efficiency and next year.
- Working at home and water use has changed. Has been positive with business water use.

BS:

- We have faced challenges but have grown as businesses due to the need to rely on them digitally.
- Growth still on trajectory; figures from 2020 re start up and scale up sector (spread over 90 companies), in West of England 341 million, 10% down from 2019.
- Looking forward –national and WECA are looking at digital skills and will be spending time trying to work with those organisations that whatever skills we are training for are employer led and not led by education. Big piece of work, really good signs from national and WECA.
- Some of the major phone networks, such as BT are giving free access to websites, dongles and are supplying it through schools. So we need to ensure this happens city wide.
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DF:

- Bristol pay; not much movement as we are currently waiting for funds to come through. After this the pace of development will pick up.
- In a live environment.
- Testing in spring, launch in first half of this year.
- Token schemes; aiming to create a visualisation or an accounting system for things out of marketing environment. Way to try and encourage implementing understanding, working with Bristol water, waste and unis.

		<ul style="list-style-type: none"> • If you're interested in the tokens, do contact me: Diana.finch@bristolpay.org.uk <p>DJ:</p> <ul style="list-style-type: none"> • Parliament update; national perspective gearing up for budgets, what it can and can't announce in March. • Should still be a full budget compared to autumn. • Financial support, putting submissions into other sectors who have been hit. • Lot more asks being fed in. • Furlough may be continued and VAT deferral but not confirmed. <p>AF:</p> <ul style="list-style-type: none"> • No update from Bristol Junior Chamber or the events industry other than awaiting the PM's update • 22.02 - hoping for a road-map for events/hospitality. <p>News:</p> <ul style="list-style-type: none"> • South African variant found in Bristol and London. Update will be provided. BREAKING NEWS. • Scotland's youngest pupils to return to primary schools and nurseries full time from 22 Feb in phased reopening
15:05-15:30	7)	<p>AOB - James Durie/Craig Cheney</p> <p>Continue to have meetings 3 weekly. Agenda meetings to be arranged 1-2 weeks prior board</p>