



## One City Culture Board – Purpose, Vision Statement & Terms of Reference

**Purpose:** The purpose of the group is to both enable and promote the development of areas identified within the [‘Our Culture’](#) narrative of the One City Plan. The key function of the Board is therefore to ensure that culture and creativity acts as an enabler for the delivery of the goals set out throughout the six strands of the One City Plan, working alongside the six existing thematic boards. As ambassadors for Bristol: the Culture & Creativity Board will support the City Office’s overall aim so that *“In 2050, Bristol is a fair, healthy and sustainable city”*. It will champion, initiate and drive projects within Bristol that contribute to a sustainable, inclusive and growing culture & creative sector from which all will benefit, specifically with reference to the stated purpose of the Board (above).

### One City Principles for the Culture Board:

- Inclusion and increasing diversity are at the core of all activity and at the heart of the culture of each board
- Commitment to breaking down silos between sectors
- Open communications between boards when tackling systemic challenges or maximising opportunities
- Support thematic boards in reviewing and updating the One City Plan on an annual basis; ensuring culture acts as an enabler across the six themes
- A representative from each board is to participate in the quarterly monthly multi-board sessions to enable a culture of cross-sector working and report key offers and asks to the city leaders breakfast group

### Role of the Board: The Culture & Creativity Group provides a framework to: connect planning, decision making and resources; and engage those within the sector. It will:

- Be part of the City Office leadership framework assisting the City Office in delivery, and engage cultural and creative stakeholders with the One City Plan and its associated projects
- Offer advice to the City Leaders decisions on culture related matters and make recommendations on other aspects of the One City Plan that are impacted by the cultural and creative sectors
- Convene and enable sub groups to meet on a task and finish basis to investigate issues as required
- Champion the inclusive and promote inclusivity and diversity within the cultural sector
- Represent the interests of the cultural and creative sector as a whole

**Decision Making:** The Board has no formal decision making power within Bristol City Council, however, City Leaders including Bristol City Council and the City Office may take advice from the Board, with the Board playing a key role, amongst other partners, in influencing strategic decision making in the city around the cultural and creative industries.

**Delegation and working with others:** The Board will consider national and local developments and avoid duplicating the work of other bodies. Board Members will use their involvement in other forums to ensure greater coordination and coherence across the city.

The Board will oversee Task Groups, to undertake work on identified priorities where necessary. These groups will reflect the decision making of the Board and report regularly on activity and progress. The Board will support partners with their strategic planning for economic development, to broaden perspective, maximise resources and create new opportunities. Board Members may be asked to take a lead role for key aspects of work and/or represent the Board.

**Membership:** A core group of circa 20-25 invited members that specifically represent key business networks/sectors within Bristol, who are able to convene sub groups as required who then report back to the Board. This will be reviewed annually and can contract, expand and respond to changing circumstances. Board members will represent specific sectors within the culture sector and networks in the city and have proven ability to convene, influence, champion and bring different organisations together to deliver outcomes for the city.

- Co-Chairs: Cllr Craig Cheney and Lynn Barlow
- Tenure of Membership: One year, following which Board members can continue for a second term if appropriate, place held for freelancer to be reviewed six monthly to ensure a broad range of voices
- Frequency of Meetings: A minimum of four times per year (initially six-eight weekly, to be reviewed regularly according to necessity)
- Substitution for Meetings: Substitution will be by exception only
- Attendance by Non-Board Members: Invitations may be extended to non-Board members, where their input or advice supports the discussion taking place at the meeting

**Declaration of Interest and Confidentiality:** Board members should declare any items under discussion which are of direct personal or professional interest. At times the Board will consider sensitive and/or confidential items, which shall remain so until agreed otherwise

**Review:** The Board will keep the purpose of its work, priorities for action and governance structure under regular review

**Equality and Diversity:** The Board will recognise and encourage the valuable and enriching contribution that people from all backgrounds and experiences bring to the city and make an effort that membership of the board is reflective of the city. All individuals should be treated on the basis of merit and without prejudice. The board therefore, aims to actively promote equality of opportunity and freedom from discrimination on grounds of age, cultural background, class, disability, ethnicity, gender, sexual orientation, gender reassignment, faith, part-time worker, language, union activity, and an individual's health status. We will strive vigorously to remove

conditions which place board members at a disadvantage and will actively challenge bigotry and discrimination. We encourage chief executives and senior leaders to consider the ways in which they can support the board's equality and diversity aims and enable a broad range of voices by offering their place to their deputies, particularly those with protected characteristics, and delegating decision making powers to these individuals in such cases.

**Communications and Engagement:** The City Office will oversee communication to engage citizens and partners in priorities agreed by the Board. Board members are encouraged to disseminate communications and encourage engagement within their areas of influence.

### **Ambition and Vision Statement**

The ambitions set out in the Our Culture narrative within the One City Plan are set out below. The role of the Culture Board is to work alongside existing One City boards to deliver them in the long term:

### **Celebrating all of Bristol's Stories**

- Providing opportunities, spaces and programmes across the city to hear and celebrate the diverse stories that make up Bristol
- Not shying away from grappling with the difficult aspects of our city – telling all sides of our tale of a uniquely diverse and vibrant city
- Ensuring that our arts and culture reflect and celebrate the many different voices in the city, across all of our neighbourhoods
- A rolling series of projects that inform and lead the narrative of the city – in meetings, international visits, trade missions, conferences, and community gatherings – culture becomes the mechanism for sharing the Bristol story
- Strong cultural institutions tell Bristol's stories to the world and provide citizens with local access to world class inspiration.

### **Developing and Diversifying Bristol's Talent**

- A One City 'access to culture' plan for all schools and young people
- An annual rolling programme of access and internship projects and opportunities to ensure the cultural and creative workforce reflects the city population
- Making sure that a career in arts, culture and the media sector is a viable option for all people in Bristol City Council
- Teaching children and young people about Bristol's cultural history and encouraging them to engage with these challenges as global citizens

### **Delivering a Creative Economy**

- A world class and inclusive cultural offer that speaks to and for everybody in Bristol and showcases the city to the wider world

- 24 hour life – as much as ‘day life’ – is what brings people to Bristol and what makes them want to stay
- Our vibrant cultural offer stimulates inbound tourism and encourages enterprise to relocate, expanding upon the far-reaching economic benefits of Bristol’s creative sector and ensuring everyone can share in the industry’s success
- A commitment to programming that celebrates the local and welcomes the international
- A collective commitment to protecting the fabric of creative heritage in the city, and supporting it to flourish whilst balancing housing and transport needs